



North Herts Council
Gernon Road,
Letchworth Garden City,
SG6 3JF

1st October 2026

To whom it may concern,

Re: 16 Highbury Road, Hitchin, Herts, SG4 9RW

I was contacted by Colleen McDonnell of the above-mentioned property to submit an application for tree works on her behalf. Please see below for a brief summary:

Front Garden

T1: Liquid Amber. This tree situated in the front garden needs to be reduced by approximately 25-30% to suitable lateral growth points to control and manage the size of the tree for its location.

Rear Garden

T2: The Fir tree in the rear garden requires lateral growth towards the house side to be shortened back to the height of the house. The house is a new build bungalow and our client is concerned that the lateral growth is imposing on to the property.

T3: Robin

The neighbours Robin tree is overhanging into the garden, and just needs to be shortened back to suitable growth points. This is just to prevent the tree from encroaching too far into their garden. Please do not hesitate to contact me by email or telephone if you have any questions.

I look forward to hearing from you shortly.

Kind regards

Mark Gibson
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