

## Design, Access & Heritage Statement

2 Callaghan Square  
Cardiff  
CF10 5BT  
t: 02920 342688  
[www.db3group.com](http://www.db3group.com)

Barclays Bank Hitchin –5/6 High St, Hitchin SG5 1BH

12/12/2025

Project No: 18360  
Revision : A

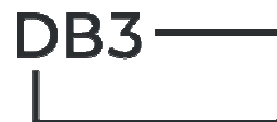


*High St Elevation.*

### Description / Scope of Works

#### Planned Works – Planning & Advertisement consent

The proposal for which Planning & Advertisement consent is sought is for the alteration of 1No. ATM which is accessible to customers via the High St façade. The ATM is to be lowered for wheelchair accessibility and receive a new illuminated collar surround; The replacement of existing non-illuminated fascia signage, Barclays branded Eagle / text signage and projecting Barclays branded Eagle signage (heritage style) with new signage on a “like for like” basis aesthetically. The new fascia and projecting signage is to be externally illuminated with LED lighting bars and the ATM collar surround is to be backlit within a perimeter recess – light will sympathetically wash the signage, rather than outwardly project from within the body of the signage; Replacement of the existing automated entrance door with a new automated timber / glazed door; Installation of new branch notices, visible via the shopfront; Treatment of the façade (to the perimeter of the entire bank premise) with an anti-graffiti coating;



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### Planned Works – Listed Building consent

In addition to the above, the branch is to undergo "light" internal refurbishment comprising the adaption of existing & construction of new lightweight partition walls including self-service provision, replacement of floor finishes, MF plasterboard and suspended ceilings, replacement of fixtures, fittings & furniture and redecoration to current Barclays UK design standards. M&E works are proposed to suit the reconfigured spaces. The ground floor suspended ceilings are to be taken down in order to allow the soffits to be underdrawn to improve fire compartmentation. The main banking hall ceiling will be retained as an open, painted soffit with exposed services, whereas the back of house area is to receive new suspended ceilings throughout. The first floor is to remain largely vacant and is inaccessible to customers. An existing comms cabinet is to be relocated to its own dedicated, access-controlled room – which is to be fully redecorated and receive a new floor finish.

### Design & Access Statement

The existing premise in terms of its current design and access will not be affected.

### Listing Information (*Historic England*)

BARCLAYS BANK, 5 & 6 HIGH ST.

#### **Overview**

Heritage Category: Listed Building

Grade: II

List Entry Number: 1347587

Date first listed: 17 June 1974

Statutory Address: 5 & 6 High Street

#### **Location**

County : Hertfordshire

District: North Hertfordshire (District Authority)

National Grid Reference: TL 18389 29126

#### **Details**

1. 5255 HIGH STREET (West Side) Nos 5 & 6. TL 1829 SW 1/99 II GV

2. Mid C19 in Italianate style. Impressive stucco building with careful details. Modillion

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cornice to hipped Welsh slated roof. 3 storeys, quoins, vermiculated ground floor. 3 storeys, 2nd floor architrave surrounds, first floor eared architrave surrounds, pediments. Slightly recessed wings. 1 window on left, 2 storeys on right.

Nos 1 to 6 (consec) form a group with No 33 Market Place.

Listing NGR: TL1838929126

### Heritage Impact Statement

The bank premise internally is of an entirely modern fit-out. There are no original features evident internally that could be affected by the refit scope of works.

All original features externally, the building's façade elements including windows are to remain and are unaffected by the works - other than the aperture modification works to lower the external / through wall ATM, the replacement of the automated entrance door and replacement of fascia / signage. The existing entrance door is non-original and is to be replaced with a new door, the style of which is considered to be heritage sympathetic.

As described above, replacement signage elements are proposed as part of this application. With consideration for the building's heritage status, the fascia / projecting signs are to be externally illuminated with LED lighting bars and the ATM collar surround backlit, so as to prevent outward projection of light.

The works described will in no way impact the character of this listed building, or affect the presentation of the building onto the high street.



*Signage illumination precedent image.*

In this respect the works are de-minimis in nature and will not impact the original listed structure in any way, or the presentation of the building onto the high street.

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### Photo Record



*External Elevation.*



*Image depicts recent modern fitout works – comprising the adaption of cashiers counter & installation of 3no. ATMs.*

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*Image depicts recent modern fitout works – comprising the adaption of self-service provision & installation of 1no. ATM.*

### Access – Inclusive design considerations

The ground floor banking hall is wheelchair accessible via an automated swing door and a ramp, accessed directly via the high street footway. No changes are proposed that will affect the current access provision.

The intention of the GF refit is to bring the branch in line with current Barclays design standards (modernisation) and to enhance accessibility.

The ground floor back of house area is to provide secure wheelchair accessible admin space, an accessible WC, an accessible staff meeting room complete with tea point.

All customer services are designed in the Barclays design standards to be fully inclusive and this is what has been deployed successfully in this Hitchin branch design.

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*Entrance door.*



*Entrance ramp.*