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| <b>DELEGATED FILE NOTE</b> |
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**CASE OFFICER:** ...Thomas Howe.....

| <b>APPLICATION<br/>REFERENCE</b> | <b>BRIEF DESCRIPTION OF<br/>DEVELOPMENT</b> | <b>APPLICATION SITE</b>                                                           |
|----------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------|
| 25/02730/TPO                     | T1: English Oak - Remove                    | 34 Garden Fields<br><br>Offley<br><br>Hitchin<br><br>Hertfordshire<br><br>SG5 3DF |

**Submitted Plan Nos**

Location plan Tree survey

**1.0    Policies**

2.0        **Site History**

2.1        No previous history.

3.0        **Representations**

3.1        N/A.

4.0        **Planning Considerations**

4.1        **Site and Surroundings**

4.1.1     The tree, the subject to the application is located to the rear of No. 34 Garden Fields, Offley. The tree is covered by TPO ref TPO/0216.

4.2        **Proposal**

4.2.1     T1: English Oak - Remove

4.3        **Key Issues**

4.3.1     The key issues relevant to this proposal are the appropriateness of the works given that the tree is protected by a Tree Preservation Order.

4.3.2     The proposed works are required, as informed by a tree surgeon's report, due to the poor condition of the tree, most notably, the presence of honey fungus on the stem, and a dull sound when struck with a hammer. These suggest internal decay, compromising the structural integrity of the tree in question. Therefore, the felling of the tree is considered to be suitably reasoned and justified.

4.4        **Conclusion**

4.4.1     The proposed works are acceptable.

5.0        **Recommendation**

5.1        **NO OBJECTION** to the proposed works.

1.        The works shall be undertaken only by a competent and suitably qualified arboricultural contractor or tree surgeon as capable of carrying them out to an acceptable standard.

Reason: In order that the works are undertaken by a suitably qualified contractor.

2. The works shall be carried out to conform to British Standard 3998 - Recommendations for Tree Work and in a manner so as to ensure that the natural and aesthetic appearance of the trees are maintained to the satisfaction of the Local Planning Authority.

Reason: In order to ensure that the works are undertaken to an acceptable standard which will not harm the health of the tree(s).

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| <div>Signed</div> <div></div> <div>Ben Glover</div> | <div>Development Management<br/>North Hertfordshire District Council<br/>Council Offices<br/>Gernon Road<br/>Letchworth<br/>Herts<br/>SG6 3JF</div> |
| <div>Determining Officer</div> <div>Date: 25 November 2025</div>                                                                      |                                                                                                                                                     |