

**Correspondence address:**

PO Box 10613, Nottingham, NG6 6DW

Telephone: 01462 474000**Householder Application for Planning Permission for works or extension to a dwelling****Town and Country Planning Act 1990 (as amended)****Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

Mrs

First name

Lucy

Surname

Davies

Company Name

Address

Address line 1

66 Lawrence Avenue

Address line 2

Address line 3

Town/City

Letchworth Garden City

County

Country

United Kingdom

Postcode

SG6 2EZ

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of Proposed Works

Please describe the proposed works

Proposed Works Overview: This application seeks approval for the following works:

- Single-storey side extension
- First-floor side extension
- Two-storey rear extension
- Front porch
- Alterations to the front hardstanding

Property Overview: The existing property is a modest 3-bedroom home with limited living space and amenities. The family bathroom is small and lacks a bathtub, while there is a separate upstairs W.C. The third bedroom is a small box room. The ground floor is similarly constrained, with a cramped kitchen and limited dining and lounge areas. The current layout does not meet modern living standards and provides little room for family expansion or entertaining.

The property is in need of significant renovation. The garage is in poor condition, and there are ongoing issues with the quality of construction and design, particularly at the entrance, which requires attention and improvement.

Planning History: The first application for these works was submitted to the Letchworth Garden City Heritage Foundation (LGCHF) on 09/11/2023. Since then, the proposal has undergone substantial revisions to ensure full compliance with LGCHF guidelines. This revised plannow meets with LGCHF approval.

Location Context: The property is situated within a Modern Character Area on the southern side of Letchworth Garden City, south of the town centre. The rear aspect of the property faces west, with the site located on a slope (higher to the south).

Neighbour Consent: Consent for the proposed works has been obtained from both adjacent neighbours, located at 64 and 68 Lawrence Avenue.

Has the work already been started without consent?

- ☐ Yes
- ☒ No

Materials

Does the proposed development require any materials to be used externally?

- ☒ Yes
- ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Walls

Existing materials and finishes:

LBC Brick - Light heather

Proposed materials and finishes:

LBC Brick - Light heather

Type:

Roof

Existing materials and finishes:

Sandtoft concrete lindum roof tile

Proposed materials and finishes:

Sandtoft concrete lindum roof tile

Type:

Doors

Existing materials and finishes:

White plastic UVPC door, single panel, half glazed

Proposed materials and finishes:

Cream composite door, with window panels either side.

Type:

Other

Other (please specify):

Porch

Existing materials and finishes:

None

Proposed materials and finishes:

Pitched roof oak porch with roof tiles to match existing roof.

Type:

Windows

Existing materials and finishes:

White aluminum windows

Proposed materials and finishes:

White UCPV windows, to match existing.

Type:

Vehicle access and hard standing

Existing materials and finishes:

Block paving

Proposed materials and finishes:

Resin bound - cream

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☐ Yes

☒ No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

- ☐ Yes
☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

- ☐ Yes
☒ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- ☐ Yes
☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ☐ Yes
☒ No

Parking

Will the proposed works affect existing car parking arrangements?

- ☒ Yes
☐ No

If Yes, please describe:

The side extension will remove the existing garage, but two parking space will be maintained on the newly designed driveway

Biodiversity net gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

- ☒ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

41261

Date (must be pre-application submission)

04/03/2025

Details of the pre-application advice received

We have spoken with Chris and the Letchworth Garden City Heritage Foundation about the works at length. We have undergone an appeal process, the result of that is this revised scheme, which meets with LGCHF approval.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☒ Yes
- ☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

- ☐ Yes
- ☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

*** "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.**

**** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

- ☒ The Applicant
- ☐ The Agent

Title

Mrs

First Name

Lucy

Surname

Davies

Declaration Date

05/03/2025

☒ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Lucy Davies

Date

05/03/2025

Amendments Summary

Minor edit to contact details