

Our Ref: LF/gl/25022_01

23 July 2025

Planning Department
North Hertfordshire Council
Council Offices
Gernon Road
Letchworth Garden City
SG6 3JF

Planning Portal Reference: PP-14183934



**Barker Parry Town
Planning Ltd**

33 Bancroft, Hitchin,
Herts SG5 1LA

T: 01462 420 224

E: office@barkerparry.co.uk

W: www.barkerparry.co.uk

Dear Sir/Madam

**Application to discharge Conditions 4 and 5 of Application Ref: 25/01060/FP
Raysia Lodge, Roman Way Academy, Burns Road, Royston, SG8 5EQ**

I write further to the grant of planning permission; I have the pleasure of enclosing an application to discharge Conditions 4 and 5. The requisite fee has been paid via the Planning Portal.

Condition No.4: Car Park Management and Servicing Plan

The condition states:

"Prior to the use of the development hereby permitted a Car Parking and servicing Management Plan relating to measures to manage the car park in particular the entry/exit, shall be submitted to and approved in writing by the local planning authority, in consultation with the Highway Authority. It shall include (but not limited to) the following:

Parking attendants/banksman to assist with directing and managing traffic entering and egressing the site including minibuses, during the operational period of the car park to ensure no impact occurs on the public highway.

The Car Parking Management Plan shall be fully implemented before the development is brought into use, in accordance with a timeframe agreed by the Local Planning Authority."

The information supporting the submission of this condition is as follows:

- Car Park Management and Servicing Plan

Steven Barker

Director
MA (Cantab) MA

Liz Fitzgerald

Managing Director
BA (Hons) Dip TP MRTPI

Registered

England & Wales No. 5314018.
Registered Office same as
office address

Condition No.5: Cycle Parking

The condition states:

"Prior to the use of the development hereby permitted, unless agreed in writing by the Local Planning Authority, details of cycling parking storage, protected pedestrian visibility splays shall be submitted to and approved in writing by the Local Planning Authority, in consultation with the Highway Authority. The cycle parking storage and pedestrian visibility splays measures shall be constructed and laid out in accordance with the agreed details and completed prior to occupation of the development hereby approved and shall thereafter be retained, maintained, for the duration of the development at all times."

The information supporting the submission of this condition is as follows:

- Site Layout Plan: RCP-003 P2
- Visibility Splays SK01

The plan shows the location of the proposed cycle parking. Contractors that choose to cycle to work will be directed to the Orchard Road site where there is provision for 12no cycles to park. The use of this site for cycle parking is highly unlikely, but provision is made to allow banksmen and site operatives to park a bicycle should they choose to cycle.

There will be no operatives walking in or out of the site and the access will be monitored by a banksman throughout the opening hours to ensure no conflict arises.

I trust the above and enclosed are clear, however should you require any further information please do not hesitate to contact me.

Yours sincerely,

A solid black rectangular box used to redact the signature of Liz Fitzgerald.

Liz Fitzgerald
Managing Director