



FAO: Planning Department,
North Herts Council

Our ref: 19667
Application ref: 26/00466/DOC
Date: 8 July 2026

HISTORIC BUILDINGS AND CONSERVATION ADVICE

RE: West Wing St Ibbs London Road St Ippolyts Hitchin Hertfordshire SG4 7NL

The application is for Details reserved by Condition 2: (Materials) of Listed Building Consent application 24/01520/LBC granted on 19.11.2024

The approved scheme 24/01520/LBC was for alterations to existing roof and insertion of rooflight to northwestern roof pitch and internal and external alterations.

The approved second floor plan (011 Rev B annotation K) shows window repairs to windows, not replacement. The approved proposed ground floor plan (101 Rev A, annotation G) shows existing timber doors to be repaired, not replaced. The approved north elevation 016 Rev A shows the second-floor roof level doors and windows as unchanged.

The current submission appears to show replacement of windows. If these items are being repaired, no approval is needed. However, if replacement is proposed and has not previously been agreed, a new LBC application would be required. It is not clear where the canopy details refer to, as this was not visible on the approved scheme.

Please could clarification be provided on the above points.

It is noted that rooflight details were included on approved plans in the scheme, so there is no further details are required here.

David Buckley MRTPI IHBC
Built Heritage Consultant
Place Services



Please note:

This letter is advisory and should only be considered as the opinion formed by specialist staff in relation to this particular matter.

We are unable to respond directly to applicants/agents or other interested parties. Any additional information, queries or comments on this advice that the applicant/agent or other interested parties may have, must be directed to the Planning Officer at the relevant LPA, who will seek further advice from us where appropriate.