NORTH HERTFORDSHIRE DISTRICT COUNCIL

Correspondence address:
North Hertfordshire District Council, PO Box 10613, Nottingham, NG6 6DW
Telephone: (01462) 474000
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Application for listed building consent for alterations, extension or demolition of a listed building. Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title:	Mr & Mrs	First Name:	Murray	Surname:	Cooper
Company name:					
Street address:	The Hoops				
	Mill End			Telephone number:	
				Mobile number:	
Town/City:	Sandon			Fax number:	
Country:				Email address:	
Postcode:	SG9 0RN				

Are you an agent acting on behalf of the applicant? (•) Yes ( ) No

2. Agent Name, Address and Contact Details

Title:	Mrs	First Name:	Charlotte	Surname:	Hills
Company name:	Westbury Garden Rooms Limited				
Street address:	46-52 Cutlers Road				
	Saltcoates Ind. Estate			Telephone number:	01245326526
				Mobile number:	
Town/City:	South Woodham Ferrers			Fax number:	
Country:	UK			Email address:	
Postcode:	CM3 5XJ				charlotte@westburygardenrooms.com

3. Description of the Proposal

Please describe the proposed works:

Construction of an internal staircase within what is the existing kitchen-dinning area. It would provide access to the first floor and result in a reduction of the floor-area of the master bedroom and the need for a partition wall and door to be constructed at first-floor level to provide new enclosure to the master bedroom.

Has the work already started? ( ) Yes (•) No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: | Suffix:

House name: The Hoops

Street address: Classified Road Sandon Lane To North Boundary Of Doebridge Farm

Mill End

Town/City: Sandon

Postcode: SG9 0RN

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 533140

Northing: 232924

Description:

5. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? (•) Yes ( ) No

If Yes, please describe and include the planning application reference number(s), if known:

17/04060/FPH - Permission Granted
17/04061/LBC - Permission Granted

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? (•) Yes ( ) No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title: Mr | First name: Sam | Surname: Dicocco

Reference:

Date (DD/MM/YYYY): 16/04/2018 (Must be pre-application submission)

Details of the pre-application advice received:

Exchange of informal pre application advise which also involved participation from Historic Buildings Officer Mr Mark Simmons.

7. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? ( ) Yes (•) No

8. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ( ) Yes (•) No

9. Materials

Please provide a description of existing and proposed materials and finishes to be used in the build (demolition excluded):

Ceiling - description:

Description of *existing* materials and finishes:

Fine coat plaster finish.

Description of *proposed* materials and finishes:

Fine coat plaster finish to match existing.

Floors - description:

Description of *existing* materials and finishes:

Ground floor - Oak floor boards to be retained.
First Floor - Carpet over softwood boards.

Description of *proposed* materials and finishes:

Ground floor - Oak floor boards to be retained to match.
First Floor - Carpet over softwood boards to match.

Internal Doors - description:

Description of *existing* materials and finishes:

Ledge & brace vertical boarded.

Description of *proposed* materials and finishes:

Ledge & brace vertical boarded to match existing.

Internal Walls - description:

Description of *existing* materials and finishes:

Fine coat plaster finish.

Description of *proposed* materials and finishes:

Fine coat plaster finish to match existing.

OTHER - description:

Type of other material: New staircase

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

Oak framed staircase with matching oak balustrades and treads. Beneath the stairs will be enclosed to form additional ground floor storage.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? (•) Yes ( ) No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

- Drawings: 1:20 Plans, 1:20 Sections, 6327-4, 6327-5
-Listed Building Consent Justification Statement

10. Demolition

Does the proposal include total or partial demolition of a listed building? (•) Yes ( ) No

Which of the following does the proposal involve?

a) Total demolition of the listed building ( ) Yes (•) No

b) Demolition of a building within the curtilage of the listed building ( ) Yes (•) No

c) Demolition of a part of the listed building ( ) Yes (•) No

Please describe the building or part of the building you are proposing to demolish:

Partial removal of first floor assembly to create the double volume zone in which to install a new staircase. Please note these works are entirely within a two storey extension which was built approximately 18 years ago; i.e. none of the works effects the historic part of the house.

Why is it necessary to demolish or extend (as applicable) all or part of the building(s) and or structure(s)?

As explained above.

11. Listed building alterations

Do the proposed works include alterations to a listed building? (●) Yes ( ) No

If Yes, will there be works to the interior of the building? (●) Yes ( ) No

Will there be works to the exterior of the building? ( ) Yes (●) No

Will there be works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ( ) Yes (●) No

Will there be stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? (●) Yes ( ) No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/ drawing(s).

State references for these plan(s)/drawing(s):

See plans and previous explanation.

12. Listed Building Grading

If known, what is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)? ( ) Don't know ( ) Grade I ( ) Grade II* (●) Grade II

Is it an ecclesiastical building? ( ) Don't know ( ) Yes (●) No

13. Immunity from Listing

Has a Certificate of Immunity from listing been sought in respect of this building? ( ) Yes (●) No

14. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ( ) Yes (●) No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

( ) The agent (●) The applicant ( ) Other person

15. Certificates (Certificate A)

Certificate of Ownership - Certificate A
Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which the application relates.

Title: Mrs First name: Charlotte Surname: Hills

Person role: AGENT Declaration date: 16/05/2018 ☑ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☑ Date 16/05/2018