

Tabitha Kaye
Development Control
North Hertfordshire District Council

**Postal Point CHN 108
Hertfordshire County Council
Farnham House, Six Hills Way,
Stevenage, SG1 2FQ**

Contact Andy Instone
Tel 01992 555241
My ref P01/26/1644-1
Your ref **26/01644/DOC**
historic.environment@hertfordshire.gov.uk

Date: 15 July 2026

Dear Tabitha,

Re: Details reserved by condition 8 Part A (Written Scheme of Investigation) of planning permission reference 22/03296/FP granted 13.06.2025. | 20 Whitehorse Street Baldock Hertfordshire SG7 6QN

ARCHAEOLOGICAL IMPLICATIONS

Thank you for consulting us on the above application.

The applicant has submitted a written scheme of investigation, WSI, for archaeological trial trenching (*Minerva Archaeology and Pre-Construct Archaeology*).

We note that Minerva Archaeology have ceased trading so in this instance only have allowed the applicant to base their replacement WSI by Pre-Construct Archaeology on the one produced by Minerva.

We have the following comments:

- brief archaeological c.v.'s should be provided of the **onsite** staff; this may be done after approval of the WSI in which case it should state that fieldwork will not commence until this office has agreed the suitability of the onsite staff (5.2.1)
- there should be provision for public engagement
- we note paragraphs 3.3 and 3.4 and agree with them, however elsewhere the document notes that this WSI covers only a single phase of works i.e. the trial trenching, which is misleading because this project may require further phases of work
- 3.9.1 this office may request human remains are lifted to fully understand their significance, we do not believe it is appropriate to lift human remains merely to inform PCA's costings to their client

We are therefore currently unable recommend that it is approved, nor that Condition 8A can be partially discharged.

I hope that you will be able to accommodate the above recommendations.

Please do not hesitate to contact me should you require any further information or clarification.

Yours sincerely,

Andy Instone
Senior Historic Environment Advisor, Hertfordshire LEADS
Environmental Sustainability

Hertfordshire LEADS provides Landscape, Ecology, Archaeology, Design and Sustainability support to planning departments in Hertfordshire.