

**Correspondence address:**

PO Box 10613, Nottingham, NG6 6DW

Telephone: 01462 474000

Application for a Non-Material Amendment Following a Grant of Planning Permission

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	33
Suffix	
Property Name	
Address Line 1	Lytton Avenue
Address Line 2	
Address Line 3	Hertfordshire
Town/city	Letchworth Garden City
Postcode	SG6 3HU

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
521895	232280
Description	

Applicant Details

Name/Company

Title

Mrs

First name

Victoria

Surname

Markham

Company Name

Address

Address line 1

33 Lytton Avenue

Address line 2

Address line 3

Town/City

Letchworth

County

Country

United Kingdom

Postcode

SG6 3HU

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
- ☐ No
- ☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Erection of detached garage and bin store following demolition of existing garage.

Reference number

24/02222/FPH

Date of decision

19/11/2024

What was the original application type?

Householder planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☐ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

1. We originally specified timber garage doors in our plans, to be painted in a colour to match our front door. We request your approval to change this to steel garage doors with a woodgrain finish, in a colour to match our front door, which would provide the same overall appearance.

2. We request your approval to change the colour of the bin storage from grey to sage green.

Please state why you wish to make this amendment

1. The reason for this change is to offer better insulation and durability.
2. The reason for this change is to match the garage doors.

Are you intending to substitute amended plans or drawings?

- ☒ Yes
☐ No

If yes, please complete the following details

Old plan/drawing numbers

24034 - 010B

New plan/drawing numbers

24034 - 010C

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☒ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☒ Yes
☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

First Name

Surname

Reference

Date (must be pre-application submission)

14/02/2025

Details of the pre-application advice received

Email sent to request approval to change garage doors (as outlined above). Thomas advised that a non-material amendment may be suitable for this, subject to the finish, colour, glazing location/layout and door panel layout being the same/very similar to what is approved. It was requested that we submit the same set of scaled plans demonstrating the updated details.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Victoria Markham

Date

19/02/2025