



Mark Youngman  
Development Management Group Manager  
Hertfordshire County Council  
Postal Point CHN115  
Farnham House  
Six Hills Way  
Stevenage  
SG1 2ST

**Response to Planning application from Hertfordshire County Council (T and CP GDP Order 2015)**

**Director of Planning**

North Hertfordshire Council  
Council Offices  
Gernon Road  
Letchworth Garden City  
Hertfordshire  
SG6 3JF

District ref: 25/01896/DOC  
HCC ref: NH/26038/2025  
HCC received: 11 August 2025  
Area manager: Manjinder Sehmi  
Case officer: Senober Khan

**Location**

Roysia Lodge, Roman Way Academy, Burns Road, Royston, SG8 5EQ

**Application type**

Discharge of Condition

**Proposal**

Details of Condition : Details reserved by Condition 5 (Cycle parking storage) of planning permission 25/01060/FP granted on 09.07.2025

**Recommendation**

Notice is given under article 22 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 that Hertfordshire County Council as Highway Authority recommends that permission be refused for the following reasons:

The HA cannot recommend discharge of condition 5 until the applicant submits a detailed plan and/or supporting documentation that clearly demonstrates the proposed cycle store is compliant with HCC and LTN 1/20 cycle parking standards and design.

**Brief description in support of the proposed development by the applicant:**

The applicant has submitted details reserved by Condition 5 (Cycle parking storage) and is seeking discharge of condition 5.

**Condition No.5: Cycle Parking**

"Prior to the use of the development hereby permitted, unless agreed in writing by the Local Planning Authority, details of cycling parking storage, protected pedestrian visibility splays shall be submitted to and approved in writing by the Local Planning Authority, in consultation with the Highway Authority. The cycle

parking storage and pedestrian visibility splays measures shall be constructed and laid out in accordance with the agreed details and completed prior to occupation of the development hereby approved and shall thereafter be retained, maintained, for the duration of the development at all times.”

The information supporting the submission of this condition is as follows:

- Royston Car Park Proposed Car Park Layout: drwg no. JAUNTMACE-RCP-003

The plan also shows the location of the proposed cycle parking. Contractors that choose to cycle to work will be directed to the Orchard Road site where there is provision for 12no cycles to park. The use of this site for cycle parking is highly unlikely, but provision is made to allow banksmen and site operatives to park a bicycle should they choose to cycle.

There will be no operatives walking in or out of the site and the access will be monitored by a banksman throughout the opening hours to ensure no conflict arises.

#### **Highways comments:**

The Highway Authority (HA) has reviewed the submitted plan showing the proposed cycle store as well as the pedestrian visibility splays.

While the pedestrian visibility splays shown on the submitted plan are considered acceptable, the proposed cycle store lacks essential information regarding its internal dimensions, layout, and design features. This omission prevents a full assessment of its compliance with Hertfordshire County Council's standards and the Department for Transport's Cycle Infrastructure Design Guidance (LTN 1/20).

In accordance with LTN 1/20 and HCC's local guidance, cycle parking must be:

- Secure – with appropriate locking facilities and access control.
- Sheltered – offering protection from weather elements.
- Accessible – allowing ease of use for all types of cycles, including non-standard designs.
- Adequately sized – with sufficient space for the type and number of cycles proposed, ensuring usability without obstruction.

In the absence of a detailed internal layout and measurements, the Highway Authority cannot verify whether the proposed store meets these essential criteria.

Any deficiencies in design or provision risk discouraging cycle use, undermining efforts to promote sustainable travel and conflicting with national and local transport policy objectives.

#### **Recommendation:**

The HA cannot recommend discharge of condition 5 until the applicant submits a detailed plan and/or supporting documentation that clearly demonstrates the proposed cycle store is compliant with HCC and LTN 1/20 cycle parking standards and design.

**Signed**

Senober Khan

29 August 2025