

Application for Tree Works: Works to Trees Subject to a Tree Preservation Order (TPO) and/or Notification of Proposed Works to Trees in a Conservation Area

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Tree Location

Please provide the address of the site where the tree(s) stands (full address if possible)

Number

21

Suffix

Property Name

Address Line 1

Gosmore Road

Address Line 2

Address Line 3

Hertfordshire

Town/city

Hitchin

Postcode

SG4 9AT

Description of site location must be completed if postcode is not known:

Easting (x)

518654

Northing (y)

227898

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is

(for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Applicant Details

Name/Company

Title

Mrs

First name

Peggy

Surname

Ewin

Company Name

Address

Address line 1

21 Gosmore Road

Address line 2

Address line 3

Town/City

Hitchin

County

Hertfordshire

Country

GB

Postcode

SG4 9AT

Are you an agent acting on behalf of the applicant?

- ☒ Yes
- ☐ No

Applicant Contact Details

Primary number

***** REDACTED *****

Secondary number

***** REDACTED *****

Fax number

Email address

***** REDACTED *****

Agent Details

Name/Company

Title

Mr

First name

Bradley

Surname

Ewin

Company Name

Address

Address line 1

Weavers Cottage

Address line 2

13 Brook Street

Address line 3

Town/City

Wymeswold

County

Leicestershire

Country

GB

Postcode

LE12 6TT

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

What Are You Applying For?

Based on the type of work proposed and the location and protected status of the trees involved, there are various details and supporting information that will need to be supplied in order for the Local Planning Authority to determine the application.

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

☒ Yes

☐ No

Do you know the Tree Preservation Order reference number(s)?

☒ Yes

☐ No

Please enter the title or number for each relevant Tree Preservation Order

Tree Preservation Order 1958 Carmelite Monastery

Area order covers all of property at site location

Please indicate whether the reasons for carrying out the proposed works include any of the following.

If so, your application MUST be accompanied by the necessary evidence to support your proposals ([see guidance notes for further details](#)).

Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall

☒ Yes

☐ No

If Yes, you are required to provide written aboricultural advice or other diagnostic information from an appropriate expert.

Alleged damage to property - e.g. subsidence or damage to drains or drives.

☐ Yes

☒ No

Are you wishing to carry out works to tree(s) in a conservation area?

☐ Yes

☒ No

Documents and plans (for any tree)

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order.

A sketch plan is also advised when notifying the LPA of works to trees in a conservation area ([see guidance notes](#)).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

Are you providing additional information in support of your application (e.g. an additional schedule of work for the question 'Identification of Tree(s) and Description of Works')?

- ☒ Yes
- ☐ No

If Yes, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application

Sketch Plan: Tree Works 21 Gosmore Road

Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out

Tree numbers referenced to "Sketch Plan: Treeworks 21 Gosmore Road"

1. Field Maple

Reason: Dying.

Works: Pollard to fence as felling and removal impractical

2. Ash

Reason: Heavy ivy growth is windage risk and probable cause for unbalanced limb growth and risk of overhanging limb failure.

Works: Sever and remove bulk of ivy and reduce unbalanced limbs overhanging highway.

3. Oak

Reason: Staghorn Oak with dead wood in canopy. Thinned canopy has allowed heavy ivy growth which increases risk of windage and unbalancing/ inhibiting growth and regrowth

Works: Sever ivy at approximately 15ft on large oak tree and remove bulk of ivy from the tree apart from the stems physically attaching it to the tree. Remove deadwood from the tree.

4. Scots Pine

Reason: Dead and risk of falling as wood deteriorates and close to boundary

Works: Fell to ground level

5. Leylandii

No Works

6. Ash

Reason: Unbalanced growth from previous overcrowding and ivy growth. Major unbalanced limb overhang on lean side of tree over neighbouring property. Neighbours raise risk of breaking at junction and weakening already leaning main trunk.

Works: Reduce large limb overhanging neighbour from the ash tree on the boundary with the neighbour and sever ivy at ground level.

7. Hawthorn

No works

8. Larch

Reason: significant lean over neighbouring property in any event due to previous overcrowding but now premature needle drop and neighbours reporting branch drops. Threaten action and raise risk. Reported deteriorating condition.

Works: Reduce canopy over neighbouring property but pollarding or removal might be required if works confirm tree actually fully unsound due to disease

9. Field maple

No Works

10. Hawthorn

No Works

11. Horse Chestnut

Reason: Canopy has regrown and now in risk contact with property built since a 1a Dale Close

Works: Reduce canopy in line with works carried out c 20 years ago to avoid contact with house at 1a Dale Close (issue had been raised and foreseen by No21 objections at planning stage for newbuild at 1a but not acknowledged by planning authority)

12. Common Lime

No works required

13. Sycamore

Reason: Unapproved by No21 and without consent and poor work by No1 Dale Close had unbalanced canopy and caused weakened regrowth. Rebalancing and relief of weight on weak unions to avoid failure risk as over property and terrace at No1 Dale Close

Works: Pollard sycamore to height where neighbours have removed growth/cut it.

14. Oak

Reason: Canopy has regrown and in risk contact with property and some multiple regrowths with potential for weak unions so risk of failure over property

Works: Reduce canopy in line with works carried out c 20 years ago to avoid contact with house at 21 Gosmore Road

(Bradley Ewin submitting application for and on behalf of mother Peggy Ewin)

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see below for sketch plan requirements).

Please provide the following information:

- Tree species
- The number used on the sketch plan; and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) – Whole crown reduction to 12m above ground level, to provide sufficient clearance to property.

Sketch plan requirements

Your plan needs to show the precise location of the tree(s) in relation to nearby property/roads/boundaries. It should, therefore:

- indicate the main features of the site where the tree(s) stand and its surroundings; in particular, you should:
 - mark and name surrounding roads
 - sketch in buildings, including adjoining properties
 - add house numbers or names
- mark the position of the tree(s) to which you want to carry out work and identify them by the number shown in the Tree Preservation Order where possible; if you use a different number, please make sure that this can be matched with your description of the tree(s)
- if there are many trees on the site, make clear which tree(s) are included in this application by:
 - marking all trees on the plan, but only numbering those to which you want to carry out work
 - showing the approximate distance between the application tree(s) and buildings
 - adding other relevant features on the site (e.g. greenhouse, paths)

If it is impossible to identify the tree(s) accurately on the plan (e.g. because they are part of a woodland or group of trees), please identify their approximate location on the plan and provide details of how the tree(s) are marked on site (e.g. high visibility tape, tree tags, paint, etc); trees must not be marked by scarring or cutting into the bark.

Tree Ownership

Is the applicant the owner of the tree(s)?

- ☒ Yes
☐ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

Declaration

I/We hereby apply for Tree works: Trees in conservation areas/subject to TPOs as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Bradley Ewin

Date

21/08/2026