

DELEGATED FILE NOTE

CASE OFFICER: ...Tom Rea.....

APPLICATION REFERENCE	BRIEF DESCRIPTION OF DEVELOPMENT	APPLICATION SITE
25/02674/LDCP	Installation of rear dormer to include Juliet balcony and installation of roof extension to existing second floor roof, to include No.2 rooflights and insertion of rooflight into existing front roofslope.	36 Ickleford Road Hitchin Hertfordshire SG5 1TR

Submitted Plan Nos

0898-03-0100 00 0898-03-0200 00 - L00 and L01 0898-03-0201 00-L02 0898-03-0210 00-L00-L01
0898-03-0211 00 - L02 0898-03-0400 00 0898-03-0401 00 0898-03-0500 00 0898-03-0501 00 0898-
03-0511 00 0898-03-0520 00

1.0 Policies

1.0 Relevant Policy

None

2.0 Site History

2.1 None

3.0 Representations

3.1 No consultation required

4.0 Planning Considerations

4.1 Site and Surroundings

4.1.1 No. 36 is a semi-detached property on the west side of Ickleford Road.

4.2 Proposal

4.2.1 A Certificate of Lawfulness (proposed) is sought for the installation of rear dormer to include Juliet balcony and installation of roof extension to existing second floor roof, to include No.2 rooflights and insertion of rooflight into existing front roofslope.

4.3 Key Issues

4.3.1 The key issues for consideration are whether the proposed development would require a specific planning permission or be considered 'permitted development' in line with the Town and Country Planning (General Permitted Development) Order 2015, Schedule 2, Part 1.

4.3.2 Dormer Window - B. The enlargement of a dwellinghouse consisting of an addition or alteration to its roof.

B.1 Development is not permitted by Class B if—

(a) permission to use the dwellinghouse as a dwellinghouse has been granted only by virtue of Class M, N, P or Q of Part 3 of this Schedule (changes of use);

The proposed development is compliant with this criterion.

(b) any part of the dwellinghouse would, as a result of the works, exceed the height of the highest part of the existing roof;

The proposed development is compliant with this criterion.

(c) any part of the dwellinghouse would, as a result of the works, extend beyond the plane of any existing roof slope which forms the principal elevation of the dwellinghouse and fronts a highway;

The proposed development is compliant with this criterion given that it is not on the principal roof slope.

- (d) the cubic content of the resulting roof space would exceed the cubic content of the original roof space by more than—
 - (i) 40 cubic metres in the case of a terrace house, or
 - (ii) 50 cubic metres in any other case;

The proposed dormer would be approximately 41.7 cubic metres. It therefore complies with this criterion.

- (e) it would consist of or include—
 - (i) the construction or provision of a verandah, balcony or raised platform, or
 - (ii) the installation, alteration or replacement of a chimney, flue or soil and vent pipe; or

No verandah, balcony (with access to a platform) , raised platform or chimney, flue vent is proposed. The proposed development is compliant with this criterion.

- (f) the dwellinghouse is on article 2(3) land.

The application site is not set within article 2(3) land and therefore the proposed development is compliant with this criterion.

Conditions

B.2 Development is permitted by Class B subject to the following conditions—

- (a) the materials used in any exterior work must be of a similar appearance to those used in
the construction of the exterior of the existing dwellinghouse;

The plans indicate the materials of construction would be similar in appearance to the roof and finish of the existing dwellinghouse.

- (b) the enlargement must be constructed so that—
 - (i) other than in the case of a hip-to-gable enlargement or an enlargement which joins the original roof to the roof of a rear or side extension—
 - (aa) the eaves of the original roof are maintained or reinstated; and
 - (bb) the edge of the enlargement closest to the eaves of the original roof is, so far as practicable, not less than 0.2 metres from the eaves, measured along the roof slope from the outside edge of the eaves; and
 - (ii) other than in the case of an enlargement which joins the original roof to the roof of a rear or side extension, no part of the enlargement extends beyond the outside face of any external wall of the original dwellinghouse; and

The proposed development is compliant with this criterion.

- (c) any window inserted on a wall or roof slope forming a side elevation of the dwellinghouse must be—
 - (i) obscure-glazed, and
 - (ii) non-opening unless the parts of the window which can be opened are more than 1.7 metres above the floor of the room in which the window is installed.

The proposed development complies with this criterion.

4.3.3 Proposed Rooflights to front Roof - C. Any other alteration to the roof of a dwellinghouse.

- C.1 Development is not permitted by Class C if—
(a) permission to use the dwellinghouse as a dwellinghouse has been granted only by virtue of Class M, N, P or Q of Part 3 of this Schedule (changes of use);

The proposed development is compliant with this criterion.

- (b) the alteration would protrude more than 0.15 metres beyond the plane of the slope of the original roof when measured from the perpendicular with the external surface of the original roof;

The proposed development is compliant with this criterion.

- (c) it would result in the highest part of the alteration being higher than the highest part of the original roof; or

The proposed development is compliant with this criterion.

- (d) it would consist of or include—
(i) the installation, alteration or replacement of a chimney, flue or soil and vent pipe, or
(ii) the installation, alteration or replacement of solar photovoltaics or solar thermal equipment.

The proposed development is compliant with this criterion.

Conditions

- C.2 Development is permitted by Class C subject to the condition that any window located on a roof slope forming a side elevation of the dwellinghouse must be—

- (a) obscure-glazed; and
(b) non-opening unless the parts of the window which can be opened are more than 1.7 metres above the floor of the room in which the window is installed.

N/A

4.4 Conclusion

- 4.4.1 A Certificate of Lawfulness (proposed) can be issued on the basis that the proposed installation of rear dormer to include Juliet balcony and installation of roof extension to existing second floor roof, to include No.2 rooflights and insertion of rooflight into existing front roofslope constitutes permitted development by virtue of Classes B and C

of Part 1 of Schedule 2 of the Town and Country Planning (General Permitted Development) (England) Order 2015 as amended.

Signed  Naomi Reynard	Development Management North Hertfordshire District Council Council Offices Gernon Road Letchworth Herts SG6 3JF
Determining Officer Date: 12 November 2025	