

Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area

Town and Country Planning Act 1990

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Local Planning Authority details:



**North
Herts
Council**

Correspondence address:

PO Box 10613, Nottingham, NG6 6DW

Telephone: 01462 474000

Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website.

Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information.

If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address

Title:	MS	First name:	CAROL
Last name:	FOSSICK		
Company (optional):	Therfield Regulation Trust		
Unit:		House number:	
		House suffix:	
House name:			
Address 1:	AT ROYSTON GOLF CLUB		
Address 2:	BALDOCK ROAD		
Address 3:	ROYSTON		
Town:	ROYSTON		
County:	HERTS		
Country:	ENGLAND		
Postcode:	SG8 5BG		

2. Agent Name and Address

Title:		First name:	
Last name:			
Company (optional):			
Unit:		House number:	
		House suffix:	
House name:			
Address 1:			
Address 2:			
Address 3:			
Town:			
County:			
Country:			
Postcode:			

3. Trees Location

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

OS GRID REF

TL 335 372

X Easting 533565

Y Northing 237226

GREENS AT PEDLARS LANE
POLICE ROW THERFIELD

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No

If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☐ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☒ Yes ☐ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below : tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

PLEASE SEE ATTACHMENT.

MAP- TREE LOCATION- WORKS- PHOTOS -

Q7 Attachment

Town and Country Planning Act s211 Notification

Applicant name and address

Name : Carol Fossick (Clerk) employed by Therfield Regulation Trust and authorised by Therfield Regulation Trust and the Conservators of Therfield Heath and Green to make this application on their behalf.

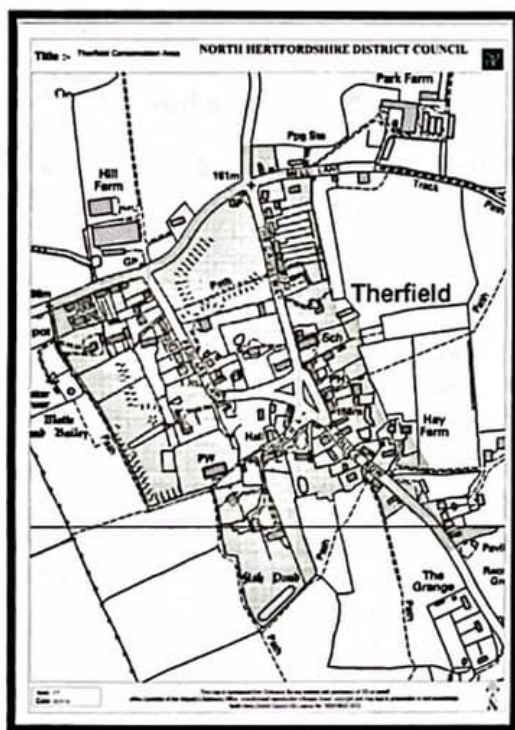
Address :

Tel :

Email :

Location of trees

Therfield Conservation Area as shown below. Inset (smaller map) shows site plan in red



Ownership

The following trees are on land owned by Therfield Regulation Trust and are trees which Therfield Regulation Trust and/or the Conservators of Therfield Heath and Green own

Site plan showing location of trees



Proposed works

Tree Number on location plan	Species	Description of work	Reason for work
T001	European lime tree	The basal growth around the bottom will be cut back; Any deadwood in the crown will be removed; Any ivy growing up the stem will be severed	We consider it necessary to undertake this work to stop this growth and thereby prevent damage to the lime trees
T002	European lime tree	The basal growth around the bottom will be cut back; Any deadwood in the crown will be removed; Any ivy growing up the stem will be severed	We consider it necessary to undertake this work to stop this growth and thereby prevent damage to the lime trees
T003	European lime tree	The basal growth around the bottom will be cut back; Any deadwood in the crown will be removed;	We consider it necessary to undertake this work to stop this growth and thereby

		Any ivy growing up the stem will be severed	prevent damage to the lime trees
T005	European lime tree	The basal growth around the bottom will be cut back; Any deadwood in the crown will be removed; Any ivy growing up the stem will be severed	We consider it necessary to undertake this work to stop this growth and thereby prevent damage to the lime trees
T006	European lime tree	The basal growth around the bottom will be cut back; Any deadwood in the crown will be removed; Any ivy growing up the stem will be severed	We consider it necessary to undertake this work to stop this growth and thereby prevent damage to the lime trees
T007	Copper beech tree	It will have a prune back on all sides to ensure it has sufficient clearance over the road and around the phone line.	Whilst not currently interfering with phone lines at the moment, we consider it necessary to prune it back to make sure it doesn't become a problem in a year or two

A diagram or marked up photographs should be attached to illustrate the proposed works

Recent Photo and Tree reference	Tree Description	Marked up photographs to illustrate the proposed works
 T001	European lime (<i>Tilia x europaea</i>) Height (m): 16 Crown Radius (m): 8 Life Stage: Early Mature Life Exp.: 30+ Years	

	T002	European lime (<i>Tilia x europaea</i>) Height (m): 17 Crown Radius (m): 7 Life Stage: Mature Life Exp.: <10 years	
	T003	European lime (<i>Tilia x europaea</i>) Height (m): 20 Crown Radius (m): 6 Life Stage: Mature Life Exp.: 10+ Years	
	T005	European lime (<i>Tilia x europaea</i>) Height (m): 19 Crown Radius (m): 7 Life Stage: Mature Life Exp.: <10 years	
	T006	European lime (<i>Tilia x europaea</i>) Height (m): 20 Crown Radius (m): 9 Life Stage: Mature Life Exp.: 10+ Years	
	T007	Copper beech (<i>Fagus sylvatica purpurea</i>) Height (m): 9 Crown Radius (m): 8 Life Stage: Young Life Exp.: 50+ Years <i>Prune will be a reduction of no more than 15 %</i>	

Tree works will be carried out by Andrews of Kimpton Limited who have a website here
[www. andrewsofkimptonlimited.com](http://www.andrewsofkimptonlimited.com)

We ask that you note the following as extracted from the Andrews of Kimpton Limited website :

"Qualified and Experienced Team

Our team members are fully qualified, holding certifications from City and Gulls. With years of experience and ongoing active training, we ensure our staff is equipped with the latest knowledge and skills in tree surgery.

Safety and Assurance

We carry £10 million in Public Liability Insurance, and all relevant certificates and documents, including our Environmental Waste Carriers Licence, are available upon request. Our strict adherence to policies and procedures provides reassurance and peace of mind to our customers.

Environmentally Responsible

All green waste generated from our tree work is chipped and disposed of correctly to protect the environment. We are committed to sustainable practices and environmental stewardship in all our operations"

If I can assist you further please get in touch by phone or email.

Signature

A black rectangular box redacting the signature.

Date

Friday, 19 December 2025

8. Trees - Additional Information

For all trees ✓

A sketch plan clearly showing the position of trees listed in Question 7 must be provided when applying for works to trees covered by a TPO. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes). It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application must be accompanied by the necessary evidence to support your proposals. (See guidance notes for further details)

1. **Condition of the tree(s)** - e.g. it is diseased or you have fears that it might break or fall:

☐ Yes

☐ No

If YES, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. **Alleged damage to property** - e.g. subsidence or damage to drains or drives.

☐ Yes

☐ No

If YES, you are required to provide for:

Subsidence

A report by an engineer or surveyor, to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals. Also a report from an arboriculturist to support the tree work proposals.

Other structural damage (e.g. drains, walls and hard surfaces)

Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

☒ Yes

☐ No

Are you providing separate information (e.g. an additional schedule of work for Question 7)?

If YES, please provide the reference numbers of plans, documents, professional reports, photographs etc in support of your application. If they are being provided separately from this form, please detail how they are being submitted.

9. Authority Employee / Member

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "relating to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent? ☐ Yes

☒ No

With respect to the authority, I am:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8) ☒

For all trees (see Question 7)

- Clear identification of the trees concerned ☒
- A full and clear specification of the works to be carried out ☒

For works to trees protected by a TPO (see Question 7)

Have you:

- stated reasons for the proposed works? ☐
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert ☐
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist. ☐
 - in respect of other structural damage - written technical evidence ☐
- included all other information listed in Question 8? ☐

11. Declaration - Trees

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

18 12 2025

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):

13. Agent Contact Details

Telephone numbers

Country code:	National number:	Extension number:
Country code:	Mobile number (optional):	
Country code:	Fax number (optional):	

Email address (optional):