

**Correspondence address:**

PO Box 10613, Nottingham, NG6 6DW

Telephone: 01462 474000**Application for a Non-Material Amendment Following a Grant of Planning Permission****Town and Country Planning Act 1990 (as amended)****Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	120
Suffix	
Property Name	
Address Line 1	Ridge Road
Address Line 2	
Address Line 3	Hertfordshire
Town/city	Letchworth Garden City
Postcode	SG6 1PT

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
522455	232804
Description	

Applicant Details

Name/Company

Title

Mr

First name

Adrian

Surname

Bianco

Company Name

Address

Address line 1

120 Ridge Road

Address line 2

Address line 3

Town/City

Letchworth Garden City

County

Country

United Kingdom

Postcode

SG61PT

Are you an agent acting on behalf of the applicant?

- ☐ Yes
☒ No

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
☐ No
☒ Not applicable

Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Reference number

Date of decision

What was the original application type?

For the purpose of calculating fees, which of the following best describes the original development type?

- ☒ **Householder development:** Development to an existing dwelling-house or development within its curtilage
☐ **Other:** Anything not covered by the above category

Non-Material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

Please state why you wish to make this amendment

Construction began at 120 Ridge Road under planning reference 22/01349/LBC and 22/01349/FPH. The roof frame was constructed with a pitch that matches the existing roof. However, to achieve this, the builder had to make the hip shallower than shown on the original drawings. I was advised by the Senior Planning Officer to submit a NMA.

Are you intending to substitute amended plans or drawings?

☒ Yes

☐ No

If yes, please complete the following details

Old plan/drawing numbers

120RRL Rev C Sheet 2

New plan/drawing numbers

120RRL Rev H Sheet 2

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes

☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☐ The agent

☒ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes

☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

***** REDACTED *****

First Name

***** REDACTED *****

Surname

***** REDACTED *****

Reference

22/01349/LBC 120 Ridge Road, Letchworth SG6 1PT

Date (must be pre-application submission)

08/10/2024

Details of the pre-application advice received

The advise was as followed: "Following a conservation with Mark, we are of the opinion that the change to the roof is acceptable and would not give rise to the need for a new listed building application. However, on the planning side, we would require a 'non-material amendment' (NMA) application to regularise the change. You can apply for an NMA via the Planning Portal website. We would need updated plans showing the change to the hip. " The Mark mentioned is Mark Simmons.

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Adrian Bianco

Date

13/10/2024