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Form WSF IRP 5: Incident Log

Incident Log Front Page		
Description of Incident:		
Name and Role of Log Owner:		
Page 1 of		
Date:	Time:	Reported by:
Incident Controller/On-Site Advisor:		
Site Controller:		
Incident Manager:		
Crisis Management Team (CMT) informed: Yes / No	Date:	Time:
By whom:		
To whom:		
Date / Time	Information / Log entry	Action / Decision

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Incident Log Continuation Page		
Description of Incident:		
Name and Role of Log Owner		
Page of		
Date / Time	Information / Log entry	Action / Decision

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Form WSF IRP 6: Incident Update and Resolution log

Incident Update and Resolution log					
Police/Emergency Services Incident Number:			Date:		Time:
AGR Renewables Incident Number:			Date:		Time:
Status Update:	Level 1	Level 2	Level 3	Escalating	Resolving
Brief Description of Incident:					
Location:					
Reported by:					
Emergency Services involved:					
Names of individuals involved:					
Number of suspected Injuries or fatalities:	Please complete WSF IRP 7 Form for each individual				
Damage to Property:					
Media Interest:					
Social Media Update:					
Update/action since last report:					
Update/action since last report:					
Update/action since last report:					
Update/action since last report:					

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Form WSF IRP 7: Affected Persons Log

Affected Persons Log			
Incident Number:	Date:	Time:	
Details of injured person(s) - please complete for each known casualty:			
Name:			
Employee/Contractor/Public (please circle)	Gender:	Date of Birth / Age:	
Address (incl. Postcode):			
Name of next of Kin:			
NoK contacted by:	Time:	Date:	
Summary of update given to NoK:			
Brief description of injury/illness:		Notifiable Disease: Yes/No	
First Aid administered:		Hospital involved:	
By whom:			
HR Updated by:		Time:	Date:
Update/action since last report:			
Update/action since last report:			
Update/action since last report:			
Update/action since last report:			

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Form WSF IRP 8: Debrief log

Debrief Log		
Incident Summary		
Manager Preparing Debrief		Date
Date & Time of Incident		
Date & Time of Debrief		
List of Personnel / Departments involved in Debrief:		
How was evidence recorded? (e.g., written, verbal, focus group) & where is it stored?		
Details of any injuries during incident		
Details of any damage during incident		
Details of any business disruption during incident including timespan		
Details of any external investigation (e.g., HSE, EA, Police, F&RS) following incident		
Details of what worked well		
Areas for improvement		
Items to be noted by Department		
Items to be noted by Health & Safety		

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Items to be noted by Crisis Management Team (CMT)		
Date completed debrief form submitted		
Signature of Head of Department:		Date:
Report sent to Crisis Management Team (CMT)		Date:

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Appendix A: Emergency Contact Details

Emergency Contact Number for Priory Farm Solar Array Operational Control Room:		
Address: 4th Floor Burlington Building, 19 Heddon Street, London, England, W1B 4BG To be appointed		
Site Operations Managers		
Name	Role	Telephone Number
Julian Tatarko	Head of Asset Management	07553 210224
Tim Edmunds	Head of Compliance	07502 378921
Helena Taubert	AGR Press Liaison	07789 748381

Organisation	Contact Details
Emergency Services	
Hertfordshire Police	999 for emergency T: Dial 101 for no emergency and state your address, you will be then directed to relevant station.
Nearest Police Station open to the public	Lytton Way Stevenage Hertfordshire SG1 1HF Opening times: Monday to Saturday 8am-8pm Sunday 10am to 8pm Christmas Day, Boxing Day and New Years Day 10am to 3pm Other bank holidays 10am to 5pm T: 101
Hertfordshire Fire & Rescue Service	999 for emergency
Nearest full-time Fire Station	Hitchin Fire Station Newtons Way Hitchin

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Organisation	Contact Details
	Hertfordshire SG4 9JR
Health Services	
East of England Ambulance Service	999 for emergency.
Nearest 24/7 A&E Hospital	Lister Hospital Coreys Mill Lane, Stevenage, Hertfordshire, SG1 4AB T: 01438 314333
Local Enforcing Authorities	
Environment Agency: 24-hour Incident Communication Service	T: 0800 807060 E-mail: Incident_Communication_Service@environment-agency.gov.uk
Health & Safety Executive	T: 0300 003 1747 Mon-Fri 8.30am to 5.30pm
Nearest HSE Office	Woodlands Manton Lane Manton Lane Industrial Estate Bedford MK41 7LW
Local Authority: Hertfordshire County Council	T: 0300 123 4040
Neighbouring Sites and Stakeholders	
National Grid	National Grid: ESO balancing desk TBC
Water: Affinity Water Sewerage: Anglian Water	T: 03453 572 401 T: 03457 919155
National Gas Escape Reporting Number	T: 0800 111 999
Security Control Room	T: TBC
Priory Farm Solar Array Trading Desk-	T: TBC

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Appendix B: Site Construction & Hazardous Substances

Priory Farm Solar Array site contains 76 lithium-ion battery storage containers.

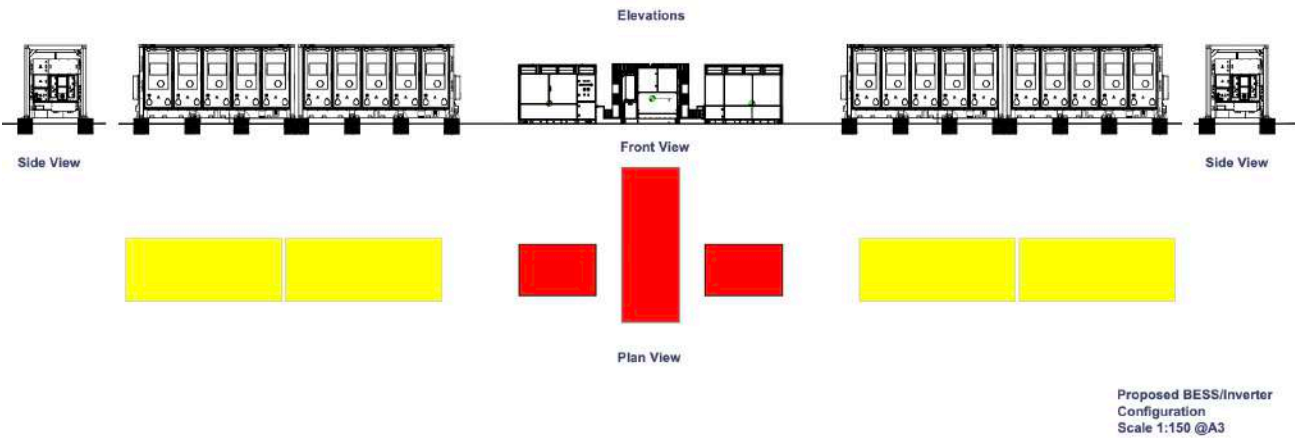
Substances Used on Priory Farm Solar Array Battery Units

Ref	Plant Item	Location	Substance	Amount per Unit	No.	Total
1	NXPlus HV SWGR (Siemens)	NGET Incomer Switch Room	SF ₆ gas	4.1 kg	1	4.1 kg
2	33kV SWGR - Circuit Breaker (Ormazabal)	BESS Switch Room	SF ₆ gas	2.52 kg	19	47.88 kg
3	33kV SWGR - Disconnect (Ormazabal)	MV-Skid	SF ₆ gas*	1.14 kg*	1	4.56 kg*
4	Inverter Transformer	Site	Inhibited Mineral Transformer Oil *	1,890 kg*	19	35,910 kg*
5	Aux Transformer	Aux Sub-station	Mineral insulating oil	1140 kg	1	1140 kg
6	Earthing Transformer	BESS Sub-station	Mineral insulating oil	770 kg	1	770 kg
7	Battery Unit Thermal Management	Site	Ethylene & Diethylene Glycol, water mix*	130 litres *	76	9,880 litres *

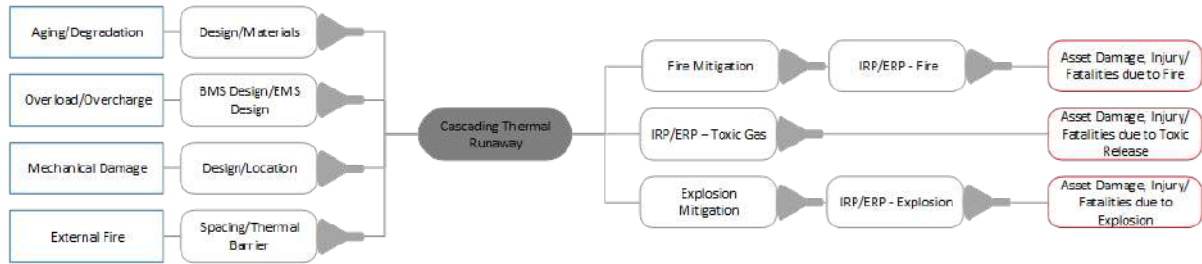
* Subject to detailed design

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Transformer and Battery Unit Configuration



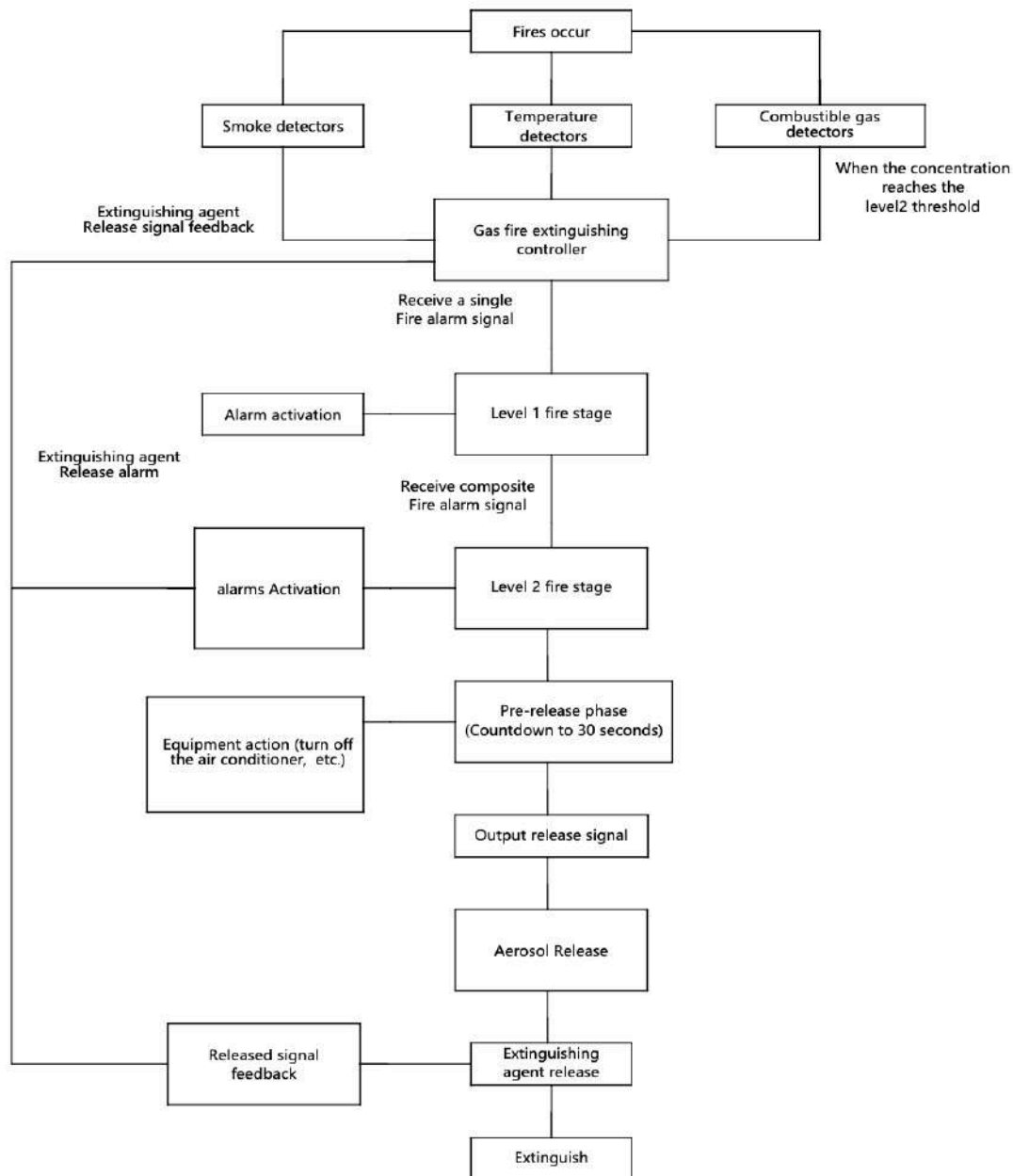
Simplified Bow Tie diagram – Thermal Runaway of Li-ion Batteries



Source: Battery Hazards and Prevention” Series - <https://www.bakerrisk.com/br-bp-wp/bess-incidents-recent-failures-and-risk-management-considerations/>

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Appendix C: Battery Unit Fire Detection Process



- When either a smoke or heat detector at level 2 flammable (zone) is triggered, a first level fire alarm will activate the strobe light and notified personnel of the alarm.
- When both a smoke and heat detector or level 2 flammable (zone) are triggered simultaneously, a second-level fire alarm will activate the horn and the pre-release phase of the fire suppression system. The BMS will receive a signal from the FACP to initiate a system shutdown and activate a 30 second countdown until the two aerosol agents within each cabinet are activated.

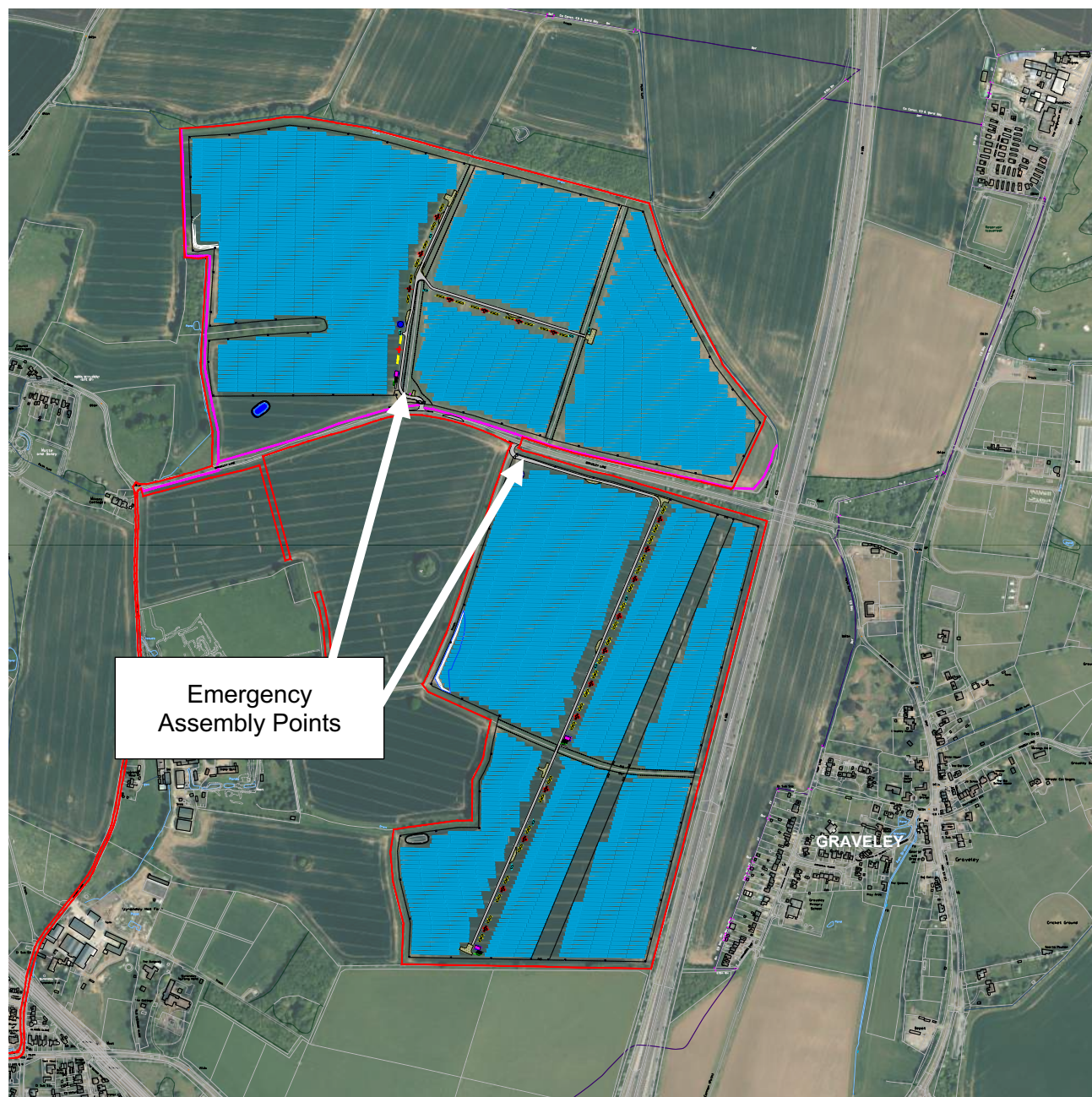
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- When they enter aerosol agent is released, the release-signal-feedback device will send an “activated” notification to the BMS notifying personnel that the agent has been released.

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Appendix D: Site Map and Hazards & Controls

Appendix D1: Priory Farm Solar Array Site Map: H&S / Emergency Locations



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Appendix D2: Electrical Hazards & Controls

D2.1 System Overview

The Priory Farm Solar Array BESS utilises Trina Storage Elementa 2 Pro lithium iron phosphate (LFP) battery units. Each cabinet operates at:

- **Nominal rack voltage:** 1331.2 VDC
- **Maximum operating voltage:** up to 1497.6 VDC
- **Maximum cabinet current:** up to 2232 A continuous
- **Auxiliary supply:** 400V (IEC configuration)
- **UPS-backed 230VAC circuits**

The system contains high-energy DC and AC electrical circuits capable of causing fatal electric shock, arc flash, arc blast, and secondary fire.

D2.2 Identified Electrical Hazards

1. High Voltage DC Shock Hazard

- Present within racks, modules, HVB, DC busbars, and BIC/distribution interfaces.
- Voltage may remain present even when manual disconnect switches are placed in OFF position.
- Multiple energy sources may exist simultaneously.

2. Arc Flash & Arc Blast Hazard

- High fault current potential due to high DC current capacity.
- Risk during switching, maintenance, improper isolation, or component failure.
- DC arc events may sustain longer than AC arcs.

3. Residual Energy Hazard

- Battery modules contain stored electrical energy.
- Capacitive discharge risk within PCS interface.
- UPS maintains auxiliary circuits during grid loss.

4. Secondary Electrical Fire Risk

- Cable damage, loose torque connections, insulation breakdown.
- Water ingress or condensation.
- Failure of protective devices.

D2.3 Engineered Electrical Controls

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The Elementa 2 Pro incorporates the following protective measures:

A. Multi-Level Electrical Protection

- Positive and negative pole fuses at rack level.
- Manual Service Disconnect (MSD) at module level.
- High Voltage Box (HVB) manual disconnect switch.
- Insulation Monitoring Detection (IMD) on each rack.
- Coordinated circuit breakers in LVP.

B. Arc Flash Mitigation

- Current-limiting fuses.
- Segregated module design.
- Touch-safe connectors.
- Proper electrical hazard labelling.
- PPE classification based on arc flash assessment.

C. Isolation & LOTO Capability

The system provides defined isolation points:

- QF1 Main AC breaker (padlockable).
- Individual auxiliary breakers (QF2–QF17).
- HVB manual disconnect switch.
- Module-level MSD removal.

Full Lock-Out/Tag-Out (LOTO) requires:

1. PCS shutdown command.
2. BAU shutdown command.
3. HVB manual disconnect isolation.
4. Zero voltage verification using properly rated meter.
5. MSD removal (where applicable).
6. Application of padlocks and tags.

Zero-energy verification is mandatory before work.

D. UPS Continuity

The UPS maintains:

- BMS operation
- Fire detection systems
- Combustible gas monitoring
- Communication systems

This ensures safety systems remain active during loss of main supply.

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D2.4 Administrative Controls

- Only Trina-authorized and trained personnel may operate or service equipment.
- Site-specific LOTO procedures must be followed.
- PPE requirements in accordance with arc flash labels.
- No metal jewellery permitted during work.
- Insulated tools required for electrical tasks.
- Work prohibited during precipitation or high wind where enclosure is open.
- Pre-work risk assessment required before enclosure access.

D2.5 Inspection & Maintenance Controls

Routine electrical inspections include:

- Verification of torque values (busbar connections).
- Visual inspection of grounding (<0.1 mΩ continuity).
- Inspection of DC cables and connectors.
- Checking for water ingress or corrosion.
- Verification of breaker functionality.
- Inspection of MSD latching integrity.

Abnormalities require:

- Immediate isolation.
- LOTO implementation.
- Repair or component replacement.
- Documentation and sign-off prior to re-energisation.

D2.6 Emergency Electrical Controls

In a FAULT or FAULT–SAFETY RELATED state:

- System disconnects from DC bus.
- Auxiliary systems remain powered.
- Audible and visual alarms activate.

Emergency responders must:

- Treat all internal components as live.
- Follow defensive firefighting strategy.
- Avoid enclosure entry until declared safe.

Residual Risk Level: Low under normal operation; High during maintenance without proper controls.

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Appendix D3: Chemical Hazards & Controls

D3.1 Battery Chemistry Overview

The Priory Farm Solar Array BESS uses Lithium Iron Phosphate (LFP) cells.
Cell characteristics:

- Nominal voltage: 3.2V
- Nominal capacity: 314 Ah
- Hermetically sealed construction
- Installed within modules (IP67) and cabinet (IP55)

Under normal operating conditions, no chemical release occurs.

D3.2 Identified Chemical Hazards

1. Electrolyte Release (Liquid – Class B Fire Risk)

Electrolyte is flammable if released.
Release is only possible under:

- Severe mechanical damage.
- Catastrophic enclosure breach.
- Internal cell rupture under extreme failure.

Risk of multi-cell leakage is extremely low due to:

- Compartmentalised module design.
- Sealed enclosure construction.
- No exposed moving components.

2. Off-Gas Release During Thermal Runaway

During abnormal overheating, cells may emit:

- Flammable gases.
- Toxic decomposition products (including hydrogen fluoride).
- Irritant vapours.

Gas emission is typically an early indicator of thermal runaway.

Explosion risk arises if:

- Gas accumulates.
- Ignition source is present.
- Concentration approaches Lower Explosive Limit (LEL).

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D3.3 Engineered Chemical Controls

A. Combustible Gas Detection

- Continuous gas monitoring inside cabinet.
- Alarm and escalation logic integrated with BMS.
- Transition to FAULT–SAFETY RELATED state upon severe detection.

B. Active Ventilation System

- Intake and exhaust fans.
- Designed to reduce gas concentration.
- Explosion control system in accordance with NFPA 69 principles.

C. Fire Detection System

- Smoke detectors.
- Heat detectors.
- Fire Alarm Control Panel (FACP).
- Audible and visual alarms.
- Signalling Line Circuit (SLC) for external communication.

D. Aerosol Fire Suppression

- Internal aerosol suppression system.
- Intended to suppress secondary electrical fires.
- Not designed to extinguish cells undergoing thermal runaway.
- Designed to limit fire spread.

E. Thermal Management System

- Liquid cooling maintains cell temperature within safe operating range.
- Derating above 50°C.
- Controlled humidity ($\leq 100\%$ RH non-condensing).
- Dehumidification control at 60% RH.

D3.4 Administrative Controls

- Controlled access to battery units.
- Mechanical impact prevention during installation and operation.
- Routine enclosure integrity inspections.
- Prohibition of physical abuse (no crushing, piercing, burning).
- No exposure to flammable chemicals or solvents.
- Regular inspection of seals and enclosure integrity.

D3.5 Emergency Chemical Controls

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If fire or gas alarm activates:

1. Do not open cabinet doors.
2. Allow aerosol suppression to operate.
3. Implement site Emergency Response Plan.
4. Defensive firefighting approach.
5. Cooling of surrounding exposures only.
6. Gas sampling ports available for responder assessment.

Personnel approaching enclosure must:

- Wear appropriate respiratory protection where required.
- Treat atmosphere as potentially toxic.
- Await confirmation of safe conditions.

D3.6 Environmental Protection Measures

- Enclosures are sealed (IP55) to limit release.
- Electrolyte release requires extreme structural damage.
- UN38.3 and UN3536 transport compliance.
- Certified to UL9540, UL1973, UL9540A, IEC62619.

Residual Risk Level: Very low during normal operation; Moderate in severe fire scenario; controlled through detection, ventilation and suppression systems.

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Appendix E: Incident Specific Checklists

Action in the Event of Fire or Explosion

There is an added danger of explosion caused by the release flammable gases as a result of fire or thermal runaway event in a battery container. In the event of a fire or thermal runaway being identified in a battery container the doors to the battery container should not be opened until it has been confirmed that the level of flammable gases in the battery container would not cause an explosion or that no heat source remains.

No.	Building, Infrastructure, Vehicle, Grass and Bush Fire or Explosion	Time completed or N/A
1.	Call the emergency services by dialling 999. Use <i>Form WSF IRP 4: METHANE Briefing Template</i> . The full site address is given in Site Description	
2.	Start <i>Form WSF IRP 5: Incident Log</i>	
3.	Ensure all staff are accounted for and evacuate as appropriate, bearing in mind the potential for fumes to affect personnel	
4.	Ensure isolation of the battery operation has happened automatically or is done remotely by the Operational Control Centre or Site Controller.	
5.	Ensure isolation of the switchgear and the DNO connection has been completed on site using the Site Emergency Stop via the management system.	
6.	If it is possible and safe, maintain operation of the LV equipment to maintain site communication, data analysis and temperature gathering from within each battery container.	
7.	In the event of a fire, all personnel on site including contractors should leave the working area in an orderly manner and assemble at the Site Assembly Point shown in <i>Appendix D: Site Map and Hazards & Controls</i> <i>Appendix D1: Priory Farm Solar Array Site Map: H&S / Emergency Locations</i>	
8.	Carry out the roll call using the site attendance log held by the Operational Control Centre, contact details in <i>Appendix A: Emergency Contact Details</i>	
9.	Supervise emergency services personnel arriving on site. If appropriate, give them the hard copy of this Emergency Plan, including Appendices	
10.	If there is the potential for firewater to leave site, then interceptor penstock valves must be shut, and any drainage outfalls blanked. Details shown in <i>Appendix D: Site Map</i> and Hazards & Controls <i>Appendix D1: Priory Farm Solar Array Site Map: H&S / Emergency Locations.</i>	
11.	Complete <i>Form WSF IRP 6: Incident Update and Resolution log</i> .	

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Action in the Event of Death or Serious Injury

No.	Fatality of Serious Injury	Time completed or N/A
1.	Phone 999 and ask for an ambulance. The full site address is given in Site Description.	
2.	Administer First Aid, if required and trained to do so, or contact First Aider for assistance, if available. For locations of First Aid equipment see <i>Appendix D: Site Map</i> and Hazards & Controls <i>Appendix D1: Priory Farm Solar Array Site Map: H&S / Emergency Locations.</i>	
3.	Start <i>Form WSF IRP 5: Incident Log</i> .	
4.	If possible, ensure that the casualty is not left alone.	
5.	If possible, supervise emergency services personnel arriving on site. If appropriate, give them the hard copy of this Emergency Plan, including Appendices.	
6.	Employees and contractors are responsible for reporting all incidents as soon as possible and within one working day of occurrence. All injuries and potential injury incidents shall be reported to the line supervisor and/or Regional Manager, contact details in <i>Appendix A: Emergency Contact Details</i>	
7.	Complete <i>Form WSF IRP 6: Incident Update and Resolution log</i> and <i>Form WSF IRP 7: Affected Persons Log</i> .	

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Action in the Event of Flooding

The main part of Priory Farm Solar Array site is as very low risk from river or tidal flooding and at low risk from rain/storm surface water flooding as per the latest Flood Map produced by the Environment Agency (England). The majority of the site lies in a Flood Zone 1 which indicates a low risk of flooding from fluvial or tidal sources.

Further Flood risk assessment has been undertaken relevant to the construction phase. Details of this are available from AGR Renewables if required. This details flood risk as (para 2.2):

“The best indication of the risk of flooding at the main site and also along the grid connection route is the Environment Agency Risk of Flooding from Surface Water map.

The mapping indicates that small parts of the main site, and part of the grid connection route are at risk of flooding from surface water and/or from small watercourses.”

Implementing the IRP

The IRP shall be implemented upon receipt of a flood warning from Environment Agency or when flooding is identified (e.g., flash flooding without warning).

The automated flood warning system aims to give two hours' notice of flooding to enable organisations to take the necessary action to protect the plant and associated property. The flood warning system has the following levels with the following meanings:

FLOOD ALERT	Flooding is possible. Be aware, Be prepared, Watch out!
FLOOD WARNING	Flooding of businesses and main roads is expected . Act now!
SEVERE FLOOD WARNING	Severe flooding is expected . Imminent danger to life and property. Act now!
ALL CLEAR	Flood Alerts or Warnings are no longer in force.

No.	Flood	Time completed or N/A
1.	The Incident Controller shall immediately confirm the nature and extent of the flood warning by either: Going online at https://flood-warning-information.service.gov.uk/warnings and inputting the site postcode SG4 7ET Or calling Floodline on 0345 988 1188 - 24-hour service	
2.	Start <i>Form WSF IRP 5: Incident Log</i>	
3.	Contact the AGR Renewables Emergency Team and advise them of the situation and activate the SF IRP.	
4.	Warn personnel on site immediately and ensure all colleagues have been evacuated from the site	

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No.	Flood	Time completed or N/A
5.	Avoid danger arising from flood water in contact with live electrical equipment.	
6.	Only where safe to do so , take action to isolate any burst pipes or improve the flow of drainage systems or outlets.	
7.	Use <i>Appendix A: Emergency Contact Details</i> to call relevant agencies to assist.	
8.	Respond to instructions from the Emergency Services and ensure that all colleagues are evacuated and accounted for.	
9.	Advise the Emergency Services who to contact should they require specialist advice or assistance with regards to the site.	
10.	Complete <i>Form WSF IRP 6: Incident Update and Resolution log</i> . Update management on any developments.	

General Advice for Flooding Incidents

- Floods can kill. Don't try to walk or drive through floodwater - six inches of fast flowing water can knock you over and two feet of water will float a car. Manhole covers may have come off and there may be other hidden hazards that you can't see.
- Never try to swim through fast flowing water - you may get swept away or be struck by an object in the water.
- Don't walk on sea defences, riverbanks, or cross river bridges - in extreme situations they may collapse, or you may be swept off them by large waves. Beware of stones and pebbles being thrown up by waves.
- Avoid contact with floodwater - it may be contaminated with sewage, chemicals, or animal faeces / urine. These can cause a range of illnesses including Weil's disease.
- Wash all cuts and grazes with clean water and cover with waterproof plasters. Get a tetanus jab if you are not already inoculated.
- Keep your hands away from your face and always wash your hands if you make direct contact with floodwater or silt.

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Action in the Event of an Oil/Chemical Spill

Before responding to the incident, carry out a situational risk assessment.

Ensure you have the site address available. The site address, with directions, can be found in  Site Description.

No.	Oil or Chemical Spill	Time completed or N/A
1.	In the event of the spill occurring on site, if safe to do so, the following actions must be undertaken: • Work will be stopped immediately • All possible ignitions will be extinguished if the spilt material is flammable • The spill will be contained using spill kits • The source will be identified and sealed as practical • Granules / pads will be used to mop up as much spill as possible	
2.	Raise the alarm, evacuate the area and report to the Site Assembly Point shown on the <i>Appendix D: Site Map</i> and Hazards & Controls <i>Appendix D1: Priory Farm Solar Array Site Map: H&S / Emergency Locations.</i>	
3.	Ensure all personnel are accounted for. Carry out the roll call using the site attendance log held by the Operational Control Centre.	
4.	Start <i>Form WSF IRP 5: Incident Log</i>	
5.	Contact the Environmental Team, contact details in <i>Appendix A: Emergency Contact Details</i> . Provide the following information: • Site contact name, telephone number and location. • Confirm spill location - on site, public road etc. • Confirm if the spillage has been contained • Identify if there are any water courses nearby. • If possible, confirm the estimated quantity of substance lost. • If possible, confirm the volume of the asset leaking. The Environmental Team will decide whether to call an external provider to assist in responding to the incident.	
6.	Refer to the appropriate COSHH assessment ensuring suitable precautions are observed including the wearing of correct PPE	
7.	If safe to do so and you are trained, inspect outfalls, and deploy emergency spill containment equipment to prevent the spread of spillages using the Pollution Incident Response Plan.	
8.	Call the emergency services by dialling 999, using <i>Form WSF IRP 4: METHANE Briefing</i> . The F&RS have specialised teams, including an	

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No.	Oil or Chemical Spill	Time completed or N/A
	environmental officer and a chemical hazardous substances officer, to help with the containment and recovery	
9.	Supervise any emergency services personnel arriving on site. If appropriate, give them the hard copy of this Emergency Plan, including Appendices.	
10.	Contact the Environment Agency on 0800 80 70 60 providing specific details of the incident including any pollution to water or land	
11.	Working with environmental emergency contingency provider, provide support and coordination to clear up the spillage and stabilise the incident. Refer to COSHH data sheets, held in Operational Control Centre, for specific information.	
12.	Dispose of contaminated containment materials in accordance with the Waste Management Procedure	
13.	Complete <i>Form WSF IRP 6: Incident Update and Resolution log</i> . Update management on any developments.	

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Action in the Event of Leak/Escape of Gasses

No.	Leak or Escape of Gasses	Time completed or N/A
1.	Remove yourself and any others in the vicinity from any source of danger. Take precautions to ensure no one can enter a dangerous area.	
2.	Ensure all personnel are accounted for. Carry out the roll call using the site attendance log held by the Operational Control Centre, contact details in <i>Appendix A: Emergency Contact Details</i> .	
3.	Start <i>Form WSF IRP 5: Incident Log</i> .	
4.	Call the emergency services by dialling 999 if necessary, bearing in mind the potential for escaping gasses to cause a fire, or for fumes to affect personnel. Using <i>Form WSF IRP 4: METHANE Briefing</i> .	
5.	Where it is safe to do so, take action to contain the extent of any gas leak, taking into account any dangers associated with the gas. Close any isolation valves and ventilate the area.	
6.	Supervise any emergency services personnel arriving on site. If appropriate, give them the hard copy of this Emergency Plan, including Appendices.	
7.	Emergency services vehicles must not enter any HV compounds or pass under overhead HV conductors unless supervised by a senior authorised person. Fire services must not be allowed to deploy long hoses or spray water/chemicals unless supervised by a senior authorised person.	
8.	Emergency services personnel needing to access HV compounds on foot must be supervised by a competent person and must not approach within safety distances or carry long objects including fire hoses.	
9.	The Incident Controller shall notify relevant enforcing authority, contact details in <i>Appendix A: Emergency Contact Details</i> .	
10.	Refer to the appropriate COSHH assessment ensuring suitable precautions are observed including the wearing of correct PPE.	
11.	Complete <i>Form WSF IRP 6: Incident Update and Resolution log</i> . Update management on any developments.	