



**North
Herts**
Council

Correspondence address:

PO Box 10613, Nottingham, NG6 6DW

Telephone: 01462 474000

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	150-152
Suffix	
Property Name	
Address Line 1	London Road
Address Line 2	
Address Line 3	Hertfordshire
Town/city	Knebworth
Postcode	SG3 6EY

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
525168	220148
Description	

Applicant Details

Name/Company

Title

Mr

First name

Cem

Surname

Alkan

Company Name

Alkan Properties Ltd

Address

Address line 1

389c High Road, London, United Kingdom

Address line 2

389c High Road

Address line 3

Town/City

County

Country

United Kingdom

Postcode

N22 8JA

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

[REDACTED]

Secondary number

Fax number

Email address

[REDACTED]

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Change of use first floor office space to create two flats, first floor rear extension and conversion of second floor to create one flat including roof extension and alterations to fenestration

Reference number

25/00255/FP

Date of decision (date must be pre-application submission)

25/04/2025

Please state the condition number(s) to which this application relates

Condition number(s)

4

Has the development already started?

☐ Yes

☒ No

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

☐ Yes

☒ No

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

4. Prior to the commencement of the development hereby approved a noise assessment (to include any mitigation measures such as acoustic glazing and mechanical ventilation) shall be submitted to and approved in writing by the Local Planning Authority. The development shall be carried out in accordance with the approved details.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

☒ The agent

☐ The applicant

☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Harrison Eales

Date

07/01/2026