

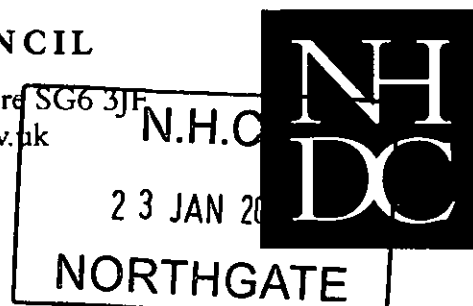
NORTH HERTFORDSHIRE DISTRICT COUNCIL

Council Offices, Gernon Road, Letchworth Garden City, Hertfordshire SG6 3JF

Telephone: (01462) 474000 Email: planning.control@north-herts.gov.uk

Website: www.north-herts.gov.uk

PLANNING CONTROL AND CONSERVATION



Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.gov.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

You must use this form if you are applying for work to trees protected by a tree preservation order (TPO). (You may also use it to give notice of works to trees in a conservation area).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

1. Applicant Name and Address

Title:	MR	First name:	RICHARD		
Last name:	MILLS.				
Company (optional):	— N/A —				
Unit:		House number:	5	House suffix:	
House name:					
Address 1:	PIRTON CLOSE				
Address 2:					
Address 3:					
Town:	HITCHIN				
County:	HERTFORDSHIRE				
Country:	UK.				
Postcode:	SG5 2BU				

2. Agent Name and Address

N/A.

Title:		First name:			
Last name:					
Company (optional):					
Unit:		House number:		House suffix:	
House name:					
Address 1:					
Address 2:					
Address 3:					
Town:					
County:					
Country:					
Postcode:					

3. Trees Location **SEE BOX 1**

If all trees stand at the address shown in Question 1, go to Question 4. Otherwise, please provide the full address/location of the site where the tree(s) stand (including full postcode where available)

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (if known):

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

4. Trees Ownership

Is the applicant the owner of the tree(s): ☒ Yes ☐ No
If 'No' please provide the address of the owner (if known and if different from the trees location)

Title: First name:

Last name:

Company (optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

5. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a TPO? ☒ Yes ☐ No

Are you wishing to carry out works to tree(s) in a conservation area? ☐ Yes ☒ No

6. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number below.

TPO NO. 053.

7. Identification Of Tree(s) And Description Of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out. Continue on a separate sheet if necessary. You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work. Where trees are protected by a TPO, please number them as shown in the First Schedule to the TPO where this is available. Use the same numbers on your sketch plan (see guidance notes).

Please provide the following information below: tree species (and the number used on the sketch plan) and description of works. Where trees are protected by a TPO you must also provide reasons for the work and, where trees are being felled, please give your proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

E.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with 1 standard ash in the same place.

THIS APPLICATION IS SUPPORTED BY A DETAILED ARBORICULTURAL IMPACT ASSESSMENT REPORT. THIS REPORT CONTAINS A PLAN/DIAGRAM OF THE SITE IN RELATION TO THE TREES PLUS PHOTOGRAPHS AS PART OF THE SUPPORTING EVIDENCE REQUESTED BY THE TPO FORM.

OUR REQUEST RELATES TO TWO VERY LARGE TREES COVERED BY TPO NO 053, LOCATED IN THE FRONT GARDEN OF OUR HOME.

Box 7. CONT TPO APPLICATION, 5 PIRTON CLOSE.

- TO DRAINS & SERVICES SUPPLYING THE PROPERTY AS THESE SURVEYS WOULD REPRESENT SIGNIFICANT EXTRA COST TO A HOUSEHOLD OF RETIREES ON FIXED INCOME. BOTH T1 AND T2 TREES BLOCK SUNLIGHT/DAYLIGHT (EXCESSIVE SHADING) INTO THE PROPERTY (SOUTH FACING FRONT GARDEN) ALSO REPRESENTING AN INCREASED SECURITY RISK.

THE T1-WALNUT TREE AS REPORTED IN THE ARBORICULTURE REPORT ATTACHED IS IN POOR CONDITION AND IS STRUCTURALLY COMPROMISED BY TRUNK DAMAGE. IN ADDITION, TREE T1 IS ALREADY VERY LARGE BUT SUPPOSEDLY (REPORTED) ON 50% OF ITS POTENTIAL SIZE, WE NEED TO ACT NOW TO ELIMINATE FUTURE SIGNIFICANT PROBLEMS, ^{DANGER} AND COST WITH ASSOCIATED RISK TO THE PROPERTY, & RESIDENTS OF 5 & 6 PIRTON CLOSE.

REQUESTED ACTION.

TREE T1-WALNUT.

WE PROPOSE TO REMOVE THIS TREE COMPLETELY FROM THE SITE TO ELIMINATE CURRENT & FUTURE RISKS THAT THIS TREE REPRESENTS GIVEN ITS CURRENT REPORTED CONDITION AS OUTLINED IN THE ATTACHED ARBORICULTURAL REPORT.

TREE T2 - PURPLE BEECH.

WE PROPOSE, WISH TO RETAIN THIS TREE. HOWEVER, WE SEEK APPROVAL TO PRUNE THIS TREE IN 2025 TO MAINTAIN A REASONABLE SIZE COMMENSURATE WITH THE FRONT GARDEN SPACE AND IN ADDITION, PERIODICALLY PRUNE THE TREE TO MAINTAIN ~~THE~~ EFFECTIVE MANAGEMENT OF ITS SIZE AND SHAPE.

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9. Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
(b) an elected member (d) related to an elected member

Do any of these statements apply to you?

☐ Yes

☒ No

If Yes, please provide details of the name, relationship and role

10. Application For Tree Works - Checklist

Only one copy of the application form and additional information (Question 8) is required. Please use the guidance and this checklist to make sure that this form has been completed correctly and that all relevant information is submitted. Please note that failure to supply precise and detailed information may result in your application being rejected or delayed. You do not need to fill out this section, but it may help you to submit a valid form.

Sketch Plan

- A sketch plan showing the location of all trees (see Question 8)

☒

For all trees

(see Question 7)

- Clear identification of the trees concerned
- A full and clear specification of the works to be carried out

☒

☒

For works to trees protected by a TPO

(see Question 7)

Have you:

- stated reasons for the proposed works?
- provided evidence in support of the stated reasons? in particular:
 - if your reasons relate to the condition of the tree(s) - written evidence from an appropriate expert
 - if you are alleging subsidence damage - a report by an appropriate engineer or surveyor and one from an arboriculturist.
 - in respect of other structural damage - written technical evidence
- included all other information listed in Question 8?

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☐

UNKNOWN AT
THIS STAGE

11. Declaration - Trees

I/we hereby apply for consent/give notice for tree work as described in this form and the accompanying plans and additional information.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

22/11/2025

(This date must not be before the date of sending or hand-delivery of the form)

12. Applicant Contact Details

Telephone numbers

Country code:

National number:

Extension number:

+

-

Country code:

Mobile number (optional):

+44

Country code:

Fax number (optional):

Email address (optional):

13. Agent Contact Details

Telephone numbers

N/A

Country code:

National number:

Extension number:

Country code:

Mobile number (optional):

Country code:

Fax number (optional):

Email address (optional):

Electronic communication - If you submit this form by fax or e-mail the LPA may communicate with you in the same manner.
(Please see guidance notes)