

TREE SAFETY & CONDITION SURVEY

PROPORTIONATE TREE RISK MANAGEMENT & MAINTENANCE RECOMMENDATIONS

LETCHWORTH POLICE STATION

Hertfordshire Constabulary | Tree Safety & Condition Survey 2026

Client	Mark Walker Grounds Maintenance
End client	Hertfordshire Constabulary
Report reference	AGR/MWGM/LPS/S+C/2026-01
Revision / status	Revision A - Client issue
Survey date	11 September 2026
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Prepared by	Alan Randall AGR Tree Surveys Ltd

ISSUED REPORT

Tree Safety & Condition Survey - Letchworth Police Station, inspected 11 September 2026.

Document Control

Revision	Date	Description	Author	Status
Revision A	16/09/2026	First client issue - 2026 Tree Safety & Condition Survey	Alan Randall	Issued

Quality and Reliance Statement

This report records the tree safety and condition survey undertaken at Letchworth Police Station by Alan Randall on 11 September 2026. It should be read with the complete tree survey schedule, two tree-location plans and the selected survey photograph included within the appendices.

AGR Tree Surveys Ltd records conditions reasonably observable during a ground-level inspection on the survey date. Trees are dynamic organisms and no inspection can guarantee that a tree or branch will not fail. The client or duty holder remains responsible for implementing recommendations, responding to material changes and arranging competent contractors or specialist investigation where required.

Key Findings

9 / 13	0	0	1
Current features / represented live trees	P0 emergency actions	P2 short-term actions	P3 planned action
8 / 5	1	12 months	P3
Good / Fair trees	Current work item	Reinspection interval	Overall management priority

OVERALL SURVEY CONCLUSION

No P0 emergency, P1 urgent or P2 short-term action is recorded. One P3 planned action is identified: T008 requires repollarding back to historic pollard points within 1 year. Eight removed/historic records are retained for continuity and excluded from live-tree condition and action counts.

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Report Use

SURVEY SCOPE NOTE
The 2026 export contains 17 referenced records. Eight removed/historic records are retained for plan and survey continuity and are excluded from live-tree condition and action counts. T009 is not present in the current survey export and no data has been invented for that reference. The supplied plans are reproduced in their stated A4 landscape format.

Project-specific: this report, schedule, plans and selected photograph relate to the Letchworth Police Station survey undertaken on 11 September 2026.

1 Executive Summary

A ground-level tree safety and condition survey was undertaken at Letchworth Police Station by Alan Randall on 11 September 2026. The current live survey population comprises 9 referenced features representing 13 trees.

Overall condition by represented live-tree count: 8 Good and 5 Fair. No Poor, Dead or unresolved NR overall conditions are recorded for the current live stock.

The controlled schedule also retains 8 removed/historic records for plan and survey continuity; these are excluded from live-tree condition and action counts.

- No P0 emergency, P1 urgent or P2 short-term action is recorded.
- 1 P3 planned action is recorded: T008 requires repollarding back to historic pollard points within 1 year.
- The next programmed routine inspection is 11 September 2027, subject to earlier review following significant storm damage or material change.

2 Instruction and Scope

2.1 Client and brief

AGR Tree Surveys Ltd has been instructed by Mark Walker Grounds Maintenance to undertake a Tree Safety and Condition Survey at Letchworth Police Station on behalf of Hertfordshire Constabulary.

2.2 Scope included

- Complete inventory reporting of the 9 current live survey features, including features requiring no current work.
- Retention of 8 removed/historic records for survey and plan continuity.
- Identification of survey references on the supplied standard and aerial location plans.
- Use of the standard P0-P4 management priority system while retaining the exact stated work timescale.
- Priority action schedule followed by the full tree survey schedule.
- Inclusion of the two supplied A4 landscape location plans and the selected T008 survey photograph.

2.3 Exclusions

The survey is a ground-level visual tree safety and condition inspection. It does not include climbing or aerial inspection unless specifically recommended, invasive investigation, laboratory testing, detailed decay mapping, engineering appraisal, subsidence assessment, bat survey or confirmation of underground services.

3 Site and Tree-Management Context

3.1 Site context

Letchworth Police Station is an operational police site at Nevells Road, Letchworth Garden City, Hertfordshire, SG6 4ER. The surveyed tree stock is concentrated along the northern and southern site boundaries and around the Bridge Road / Nevells Road frontage, with trees adjacent to buildings, parking, pedestrian routes, neighbouring property and public highway.

3.2 Target and occupancy context

Principal foreseeable targets include occupied police-station buildings, parking and circulation areas, pedestrians, neighbouring residential property, the adjoining health-centre environment, street lighting and the public highway.

3.3 Tree population

The current live survey population comprises 9 referenced features representing 13 trees. By represented-tree count the principal components are 6 Sycamore, 6 Lime and 1 mixed broadleaved feature. T011 is retained as an individual multi-stem tree record, in accordance with the field record, and is not converted to a group for counting purposes.

3.4 Statutory status

Conservation Area - Yes. North Herts Council conservation-area material identifies the police station at the corner of Nevells Road and Bridge Road within the Letchworth Conservation Area, and recent tree-work applications for this exact site have been submitted as conservation-area tree notices (TCA). No specific TPO number is recorded in the supplied 2026 survey data; the current North Herts TPO mapping should therefore be checked immediately before any tree work is instructed.

4 Survey Methodology

4.1 Survey inspection method

The inspection was undertaken by Alan Randall on 11 September 2026 as a ground-level visual tree safety and condition survey. Records include reference, species, structure, approximate dimensions, life stage, overall condition, observations, recommendations and management timescales where relevant.

4.2 Recording and assessment

- Trees and groups are identified by survey reference and matched to the accompanying location plans.

- The Condition column reports overall condition only; physiological and structural sub-fields are not reproduced separately.
- A record stating that the tree or feature has been removed is treated as removed regardless of residual condition, recommendation, reinspection or budget fields remaining in the source export.
- Group quantity is used for represented-tree counts; stem count on an individual tree is not treated as multiple trees.
- Budget fields are excluded from this client report.
- Measurements are approximate unless stated otherwise.

4.3 Management-priority approach

P0 represents emergency / immediate control; P1 urgent action; P2 short-term work normally within 3 months; P3 planned work using the stated programmed timeframe; and P4 monitoring or no current work. The exact recorded timescale remains the controlling instruction.

5 Survey Limitations and Reliance

- The inspection is a ground-level visual assessment undertaken on 11 September 2026. Concealed defects may not be visible without specialist investigation.
- The supplied mapping is reproduced in its native A4 landscape orientation.
- Eight removed/historic records are retained for continuity and excluded from live-tree action totals.
- Only one survey photograph was supplied for the site; it is included in Appendix D and illustrates T008 adjacent to the building.
- The current survey export contains no T009 record; no data has been inferred or invented for that reference.

6 Survey Findings and Recommendations

6.1 Overview of the live tree stock

Of the 13 represented live trees, 8 are recorded Good and 5 Fair. The Fair condition records are the historically pollarded Sycamores T001-T005. T006, T008, T010 and T011 are recorded Good.

6.2 Short-term P0-P2 actions

No P0 emergency, P1 urgent or P2 short-term action is recorded.

6.3 Planned P3 work

- T008 - Lime x3: repollard back to historic pollard points. Timescale: 1 Year; due 11 September 2027. The group is adjacent to the building and encroaches towards it; no significant defects were noted at the survey.

6.4 Routine management

No other current tree work is recorded. T001, T002, T003, T004, T005, T006, T010 and T011 remain under routine reinspection unless material change is observed sooner.

6.5 Removed-tree and historic records

Removed/historic records retained for continuity: T007, T012, T013, T014, T015, T016, T017 and T018. No further tree work is required for these records. T012 is treated as removed because the field note confirms that the Virginia creeper had recently been removed from the roof. Residual recommendations or budgets on removed records are disregarded.

7 Reinspection and Monitoring

The current survey interval is 1 Year. The next programmed routine inspection is 11 September 2027, subject to earlier review following a significant storm, material change in tree condition, new construction or access changes, or reports of branch failure or other relevant defects.

8 Statutory, Ecological and Work Constraints

Conservation Area: Yes. North Herts Council requires prior notice for works to qualifying trees in a conservation area. The site has recent TCA applications, including 24/02721/TCA and 25/02236/TCA, confirming conservation-area tree-work procedures have been used for the police station. TPO status should be checked against the current North Herts Council Tree Preservation Order map immediately before works are commissioned.

All work should have regard to the Wildlife and Countryside Act 1981 (as amended), particularly active nesting birds, and to protected-species legislation. Tree work should follow BS 3998:2010 and be undertaken by competent contractors with appropriate risk assessment and traffic / pedestrian controls where required.

9 Responsibilities and Implementation

Client / duty holder	Confirm access and site information; address statutory and ownership constraints; instruct and track recommended work; arrange reinspection and retain completion records.
AGR Tree Surveys Ltd	Provide the independent survey report, maintain the controlled survey record and clarify the arboricultural specification where required.
Tree-work contractor	Review the specification and site constraints before work; use competent personnel; comply with BS 3998, wildlife legislation and relevant site safety requirements.

10 Conclusion

No P0 emergency, P1 urgent or P2 short-term action is recorded. One P3 planned action is recorded: T008 Lime x3 requires repollarding back to historic pollard points within 1 year. The remaining live trees require no current tree work beyond routine reinspection. Eight removed/historic records are retained for continuity only.

11 References

- BS 3998:2010 Tree work - Recommendations.
- HSE SIM 01/2007/05 - Management of the risk from falling trees or branches.
- National Tree Safety Group (2024), Common sense risk management of trees, Second Edition.
- North Herts Council - Tree Preservation Orders and trees in conservation areas; Letchworth Conservation Area material; Tree Preservation Order interactive mapping (checked 16 September 2026).
- North Herts Council planning weekly lists: 24/02721/TCA and 25/02236/TCA, Letchworth Police Station, Nevells Road.
- Hertfordshire Police and Crime Commissioner property register - Letchworth Police Station, Nevells Road, Letchworth, SG6 4ER.
- Source material: TreeSafety Report - LETCHWORTH.xlsx; supplied standard and aerial location plans; supplied T008 survey photograph.

Priority Schedule - Current Actionable Recommendations

The exact stated timescale controls the instruction; the P0-P4 priority is a management summary only.

Priority	Ref.	Type	Recommendation	Timescale	Due date
P3	T008	WORK	Repollard back to historic pollard points.	1 Year	11-Sep-2027

MANAGEMENT NOTE

No P0, P1 or P2 action is recorded. T008 is the only current work item. The group is adjacent to the building; the purpose of the work is cyclical crown management back to established historic pollard points rather than response to a significant defect.

Appendix A - Full Tree Survey Schedule

Ref	Species / structure	Dimensions	Life stage / expectancy	Condition	Observations / target context	Recommendation	Priority / timescale
T001	Sycamore (Acer pseudoplatanus) Tree	H 5 m Crown r 3 m	Mature Life exp.: NR	Fair	Historically heavy pollard tree.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T002	Sycamore (Acer pseudoplatanus) Tree	H 5 m Crown r 3 m	Mature Life exp.: NR	Fair	Historically heavy pollard.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T003	Sycamore (Acer pseudoplatanus) Tree	H 5 m Crown r 3 m	Mature Life exp.: NR	Fair	Historically heavy pollard.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T004	Sycamore (Acer pseudoplatanus) Tree	H 5 m Crown r 3 m	Mature Life exp.: NR	Fair	Historically pollarded tree.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T005	Sycamore (Acer pseudoplatanus) Tree	H 5 m Crown r 3 m	Mature Life exp.: NR	Fair	Historically heavy pollard tree.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T006	Mixed broadleaves Group	H 5 m Crown r 3 m	Semi Mature Life exp.: NR	Good	Group of privet and cotoneaster.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T007	Cherry plum 'Pissardii' x6 Group - 6 trees	H 4 m Crown r 3 m	Mature Life exp.: NR	Removed	Trees removed.	No further tree work required. Record retained for continuity.	REMOVED
T008	Lime x3 (Tilia sp.) Group - 3 trees	H 5 m Crown r 3 m	Mature Life exp.: NR	Good	Group of three regularly pruned lime trees. Encroaching on adjacent building. No significant defects noted.	Repollard back to historic pollard points.	P3 / WORK / 1 Year
T010	Lime x3 (Tilia sp.) Group - 3 trees	H 5 m Crown r 3 m	Mature Life exp.: NR	Good	Group of three regularly pollarded lime trees.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T011	Sycamore (Acer pseudoplatanus) Tree - 10 stems	H 13 m Crown r 6 m	Mature Life exp.: NR	Good	Group of sycamore and one ash. 7 of the trees sit in the neighbouring property but are maintained by the police. Overall in good health.	No current work recorded. Routine reinspection.	P4 / NONE / 1 Year
T012	Virginia creeper / not identified Historic record	H 3 m Crown r 2 m	Mature Life exp.: NR	Removed	Virginia creeper. Recently removed from the roof.	No further work required. Record retained for continuity.	REMOVED
T013	Cherry plum 'Pissardii' Tree	H 4 m Crown r 3 m	Over Mature Life exp.: NR	Removed	Tree removed.	No further tree work required. Record retained for continuity.	REMOVED
T014	Cherry plum 'Pissardii' Tree	H 3 m Crown r 3 m	Mature Life exp.: NR	Removed	Tree removed.	No further tree work required. Record retained for continuity.	REMOVED
T015	Cherry plum 'Pissardii' Tree	H 3 m Crown r 3 m	Mature Life exp.: NR	Removed	Tree removed.	No further tree work required. Record retained for continuity.	REMOVED
T016	Cherry plum 'Pissardii' Tree	H 3 m Crown r 3 m	Mature Life exp.: NR	Removed	Tree removed.	No further tree work required. Record retained for continuity.	REMOVED

Ref	Species / structure	Dimensions	Life stage / expectancy	Condition	Observations / target context	Recommendation	Priority / timescale
T017	Cherry plum 'Pissardii' Tree	H 4 m Crown r 3 m	Over Mature Life exp.: NR	Removed	Tree removed.	No further tree work required. Record retained for continuity.	REMOVED
T018	Cherry plum 'Pissardii' Tree	H 4 m Crown r 3 m	Over Mature Life exp.: NR	Removed	Tree removed.	No further tree work required. Record retained for continuity.	REMOVED

Appendix B - Schedule Key and Management Priorities

Overall condition	Good / Fair / Poor / Dead as recorded for the tree or group.
NR	Overall condition not assigned because inspection visibility was materially restricted; any reason should be stated in the observations.
Removed	Tree or feature recorded as removed and retained for plan and record continuity only.
Group quantity	Number of represented trees recorded for a group; individual multi-stem trees remain one represented tree unless recorded as a group.
Life expectancy NR	No life-expectancy value was recorded in the supplied source data; no value has been invented.

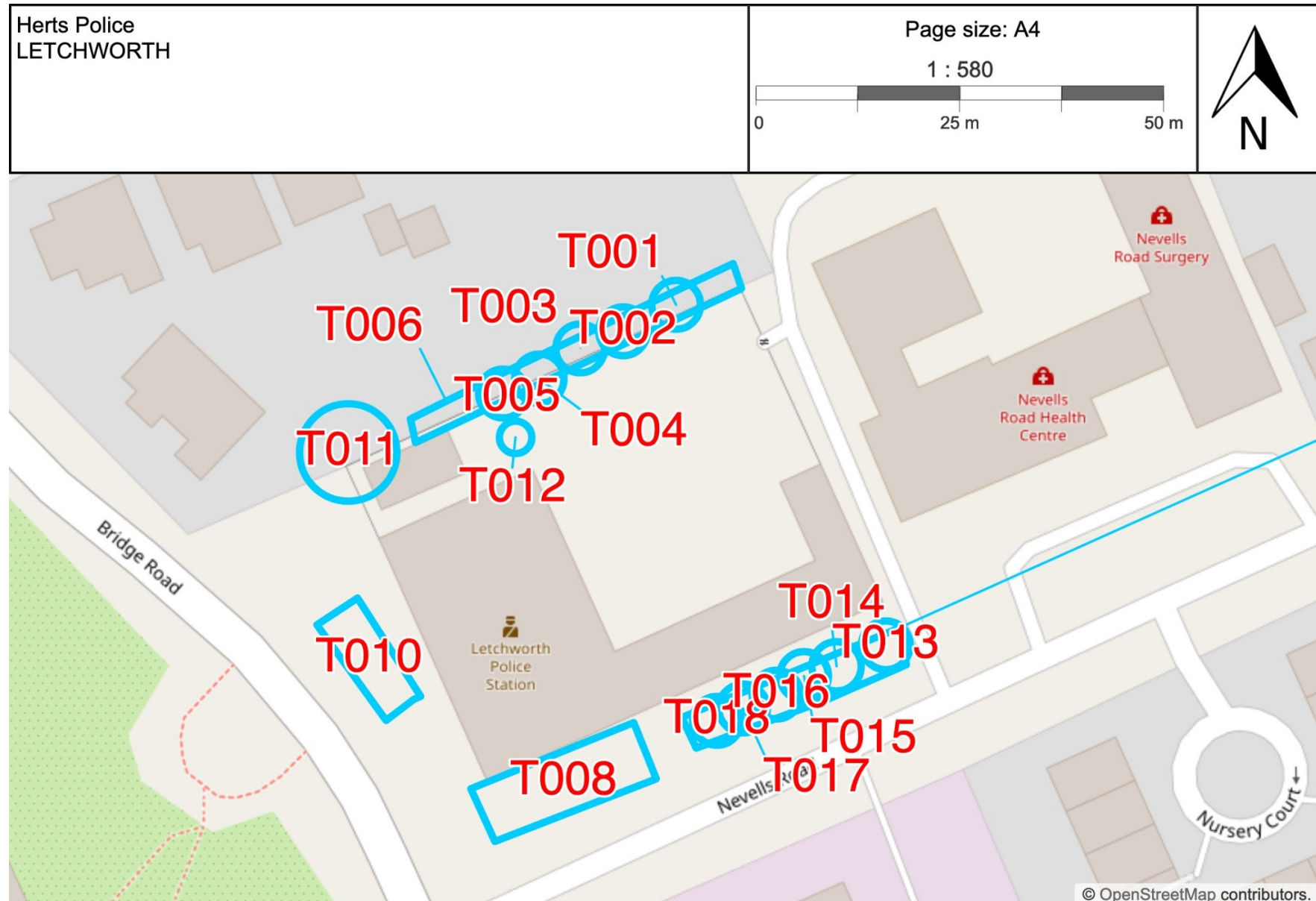
Priority	Typical handling	Use
P0 - Emergency	Immediate / as soon as practicable	Immediate access control or make-safe action.
P1 - Urgent	Urgent / normally within 1 month	Prompt specialist or management action.
P2 - Short term	Normally within 3 months	Early planned work or investigation.
P3 - Planned	6 months / 12 months / 1 year / 2 years	Programmed work using the stated timeframe.
P4 - Routine	Monitoring / no current work	Routine reinspection or explicit monitoring item.

PRIORITY DOES NOT REPLACE THE STATED TIMESCALE

The stated timeframe remains the controlling instruction. Priority is a concise management summary used to help sequence work and monitoring.

Appendix C - Tree Location Plans

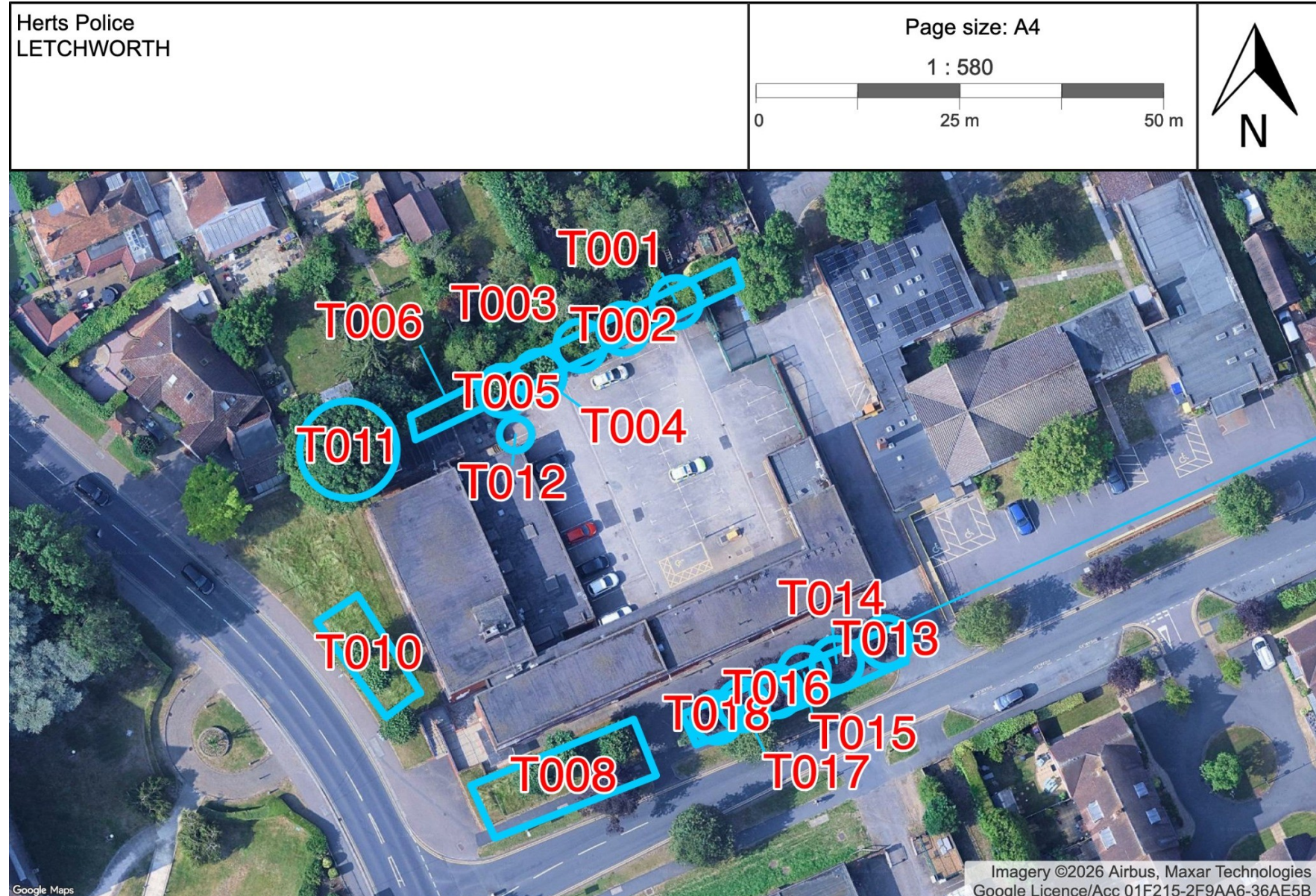
Plan C1 - Standard base map | Supplied A4 landscape | Approximate scale 1:580



Supplied tree-location plan reproduced at native aspect ratio. Tree references should be read with Appendix A.

Appendix C - Tree Location Plans (continued)

Plan C2 - Aerial base map | Supplied A4 landscape | Approximate scale 1:580



Supplied tree-location plan reproduced at native aspect ratio. Tree references should be read with Appendix A.

Appendix D - Selected Survey Photograph

The supplied photograph is matched to the survey reference and illustrates the condition and target context recorded during the 2026 inspection. It does not expand the scope of the ground-level inspection.



T008 - Lime x3 adjacent to the police-station building. Group encroaches toward the building; no significant defects noted. Repollard back to historic pollard points within 1 year.