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**Response to Planning application from Hertfordshire County Council (T and CP GDP Order 2015)**

**Director of Planning**

North Hertfordshire Council  
Council Offices  
Gernon Road  
Letchworth Garden City  
Hertfordshire  
SG6 3JF

District ref: 25/01460/FP  
HCC ref: NH/25408/2025  
HCC received: 10 July 2025  
Area manager: Manjinder Sehmi  
Case officer: Paul Marshall

**Location**

MARSHFIELD BARN NEW INN ROAD HINXWORTH SG7 5HB

**Application type**

Full Application

**Proposal**

AMENDED PROPOSAL

Replacement of existing dilapidated barn to provide one self-contained dwelling including basement, parking and landscaping

**Recommendation**

Notice is given under article 22 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 that Hertfordshire County Council as Highway Authority does not wish to restrict the grant of permission subject to the following conditions:

CON1) No development shall commence until full details (in the form of scaled plans and / or written specifications) have been submitted to and approved in writing by the Local Planning Authority to illustrate the following:

Access arrangements as shown on Drawing Ref-41 Rev A

Reason: To ensure suitable, safe and satisfactory planning and development of the site in accordance with Policy 5 of Hertfordshire's Local Transport Plan (adopted 2018).

HCC as Highway Authority recommends inclusion of the following Advisory Note (AN) to ensure that any works within the highway are carried out in accordance with the provisions of the Highway Act 1980.

AN1) Storage of materials: The applicant is advised that the storage of materials associated with the construction of this development should be provided within the site on land which is not public highway, and the use of such areas must not interfere with the public highway. If this is not possible, authorisation should be sought from the Highway Authority before construction works commence. Further information is available via the County Council website at: <https://www.hertfordshire.gov.uk/services/highways-roads-and-pavements/business-and-developer-information/business-licences/business-licences.aspx> or by telephoning 0300 1234047.

AN2) Obstruction of highway: It is an offence under section 137 of the Highways Act 1980 for any person, without lawful authority or excuse, in any way to wilfully obstruct the free passage along a highway or public right of way. If this development is likely to result in the public highway or public right of way network becoming routinely blocked (fully or partly) the applicant must contact the Highway Authority to obtain their permission and requirements before construction works commence. Further information is available via the County Council website at: <https://www.hertfordshire.gov.uk/services/highways-roads-and-pavements/business-and-developer-information/business-licences/business-licences.aspx> or by telephoning 0300 1234047.

AN3) Construction Management Plan (CMP): The purpose of the CMP is to help developers minimise construction impacts and relates to all construction activity both on and off site that impacts on the wider environment. It is intended to be a live document whereby different stages will be completed and submitted for application as the development progresses. A completed and signed CMP must address the way in which any impacts associated with the proposed works, and any cumulative impacts of other nearby construction sites will be mitigated and managed. The level of detail required in a CMP will depend on the scale and nature of development. The CMP would need to include elements of the Construction Logistics and Community Safety (CLOCS) standards as set out in our Construction Management template, a copy of which is available on the County Council's website at: <https://www.hertfordshire.gov.uk/services/highways-roads-and-pavements/business-and-developer-information/development-management/highways-development-management.aspx>

AN4) The Public Right of Way(s) should remain unobstructed by vehicles, machinery, materials, tools and any other aspects of the construction during works. Safe passage past the site should be maintained at all times for the public using this route. The condition of the route should not deteriorate as a result of these works. Any adverse effects to the surface from traffic, machinery or materials (especially overspills of cement & concrete) should be made good by the applicant to the satisfaction of the Highway Authority. No materials shall be stored or left on the Highway including Highway verges. If the above conditions cannot reasonably be achieved, then a Temporary Traffic Regulation Order (TTRO) would be required to close the affected route and divert users for any periods necessary to allow works to proceed, for which a fee would be payable to Hertfordshire County Council. Further information is available via the County Council website at <https://www.hertfordshire.gov.uk/services/recycling-waste-and-environment/countryside-access/rights-of-way/rights-of-way.aspx> or by contacting Rights of Way, Hertfordshire County Council on 0300 123 4047.

## COMMENTS

The proposals are for an amended proposal for replacement of existing dilapidated barn to provide one self-contained dwelling including basement, parking and landscaping

Context:

The access is taken off New Inn Road and then becomes Hinxworth Bridleway 011. The site is at the end of the Bridleway where it meets with Hinxworth Bridleway 07.

On a site visit it was observed the surface condition where the driveway access to the site is of broken concrete. The applicant has agreed to reinstate the surface with tarmacadam and edged with concrete kerbs. The Rights of Way team has been informed and have accepted the amended proposals.

#### Policy Review:

The key documents used to assess the application are

- Manual for Streets 2007
- National Planning Policy Framework (July 2021)
- Hertfordshire County Council's (HCC) Local Transport Plan-4 [2018-2031, May2018]
- Cycle Infrastructure Design Guidance (Department for Transport Local Transport Note July 2020)
- HCC's Place & Movement Planning Design Guidance (adopted in March 2024)

#### PLANNING HISTORY

The application site has previous planning history.

#### DRAWINGS

The Highway Authority note the submission of materials in support of the planning application, including drawing numbers: 41 Rev A, 42, 45 Rev B, 01 Rev A, and Design Statement.

#### ACCESSIBILITY

##### Cycle Parking Provision – Design Guidance

In line with the Department for Transport's Cycle Infrastructure Design (Local Transport Note 1/20, July 2020), cycle parking should meet the following minimum standards:

- Dimensions: Each cycle parking space should be 2.0 metres in length (1.8 metres is acceptable) with a minimum spacing of 0.3 metres between cycles.
- Provision: A minimum of one cycle parking space should be provided per dwelling.
- Design: External cycle parking must be both covered and lockable to ensure security and weather protection.

The provision of safe, secure, and conveniently located cycle parking for both residents and visitors plays a vital role in encouraging cycling as a practical alternative to car use. This principle is illustrated in the proposed timber shed which provides cycle storage, as shown in Drawing Ref- 42.

#### PARKING

The proposed car parking provision and layout is the responsibility of the Local Planning Authority to determine the level and suitability of the car parking proposals; however, it is essential that it is operated in efficient and safe manner to minimise the impact on the local highway network which is the responsibility of Hertfordshire County Council.

#### ACCESS

The access is existing however, Drawing Ref- 41 Rev A illustrates the improved surface as mentioned above. See Condition 1

#### VISIBILITY

Visibility is already established and aligns well with the proposed new dwelling

#### EMERGENCY ACCESS

The nature of the site puts the proposals / access within 45 meters from the public highway (As required in accordance with MfS 6.7.2)

#### REFUSE / RECYCLING

The proposals for recycling bin storage must be in line with Manual for Streets MfS 6.8.9 residents should not be required to carry waste more than 30m and be within 25m of the kerbside/bin collection point.

#### CONSTRUCTION MANAGEMENT STATEMENT (CMS)

It is important that a CMS is provided considering the nature of the bridleway The statement must have or be shown as a drawing of the construction site and the dedicated areas within. These should include but not limited to, construction parking area, wheel washing, and storage area.

#### CONCLUSION

Should the LPA be minded to approve the application please note the above condition and informatives. This level of development is unlikely to generate any extra movements which would ultimately lead to demonstrable harm to the highway network in terms of free flow and capacity, therefore; the highway authority would not wish to restrict the grant of planning permission.

**Signed**

Paul Marshall

24 July 2025