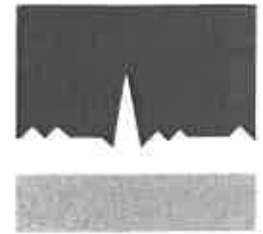


Date: 15th July 2010

Our Ref: 21814

Your Ref:

Mr & Mrs Connell
76 Shott Lane
Letchworth Garden City
Hertfordshire
SG6 1SE



LETCHWORTH
GARDEN CITY
HERITAGE
FOUNDATION

proud past, bright future

Dear Mr & Mrs Connell,

**Conversion Of Existing Garage; Removal Of Front Door & Replace With Panel Plus Enlargement Of Ground Floor Windows On Side Elevation
76 Shott Lane, Letchworth Garden City**

Thank you for your application to the Heritage Foundation for consent to carry out alterations to the above property.

I am pleased to confirm that the enclosed drawing number and specification marked 76/SL/01-03 have the Foundation's first stage approval. Please note the following conditions should be met when implementing the scheme:

- a) If the proposed alteration is not started within three years of the date of this Notice, the consent and approval given by this Notice will cease to have effect.
- b) If the proposed alteration is started, it must be completed as soon as reasonably practicable.
- c) The height of the replacement flat roof shall not exceed the existing height.
- d) The windows shall comply with Initial Approval 21815.
- e) The infill panel shall comply with 76/SL/02.

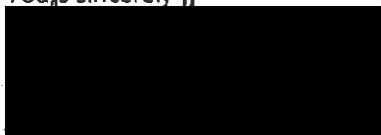
It is important that, should you decide to amend the proposals in any way, you advise us before implementing any change, to establish whether any further approval is needed. Should the completed works not comply with the approved plans, we may not be able to issue a Plan Approval Notice.

I enclose a works completed card and request that you return it to the Foundation when the works are completed.

Once notification of completion is received, the Foundation will inspect the completed works and, if completed in accordance with the approved drawings, issue the Plan Approval Notice.

It is important that you retain this letter and the Plan Approval Notice, as they are usually needed when a property changes hands or enfranchises (purchase the Freehold). The Plan Approval Notice will be essential in confirming that alterations have been built in accordance with the approved plans.

Yours sincerely „



Encs

