

18th March 2026

Our Ref: CTIL_11493523

North Herts Council
Highways department
PO Box 7075
Manchester
M28 8JX

By recorded delivery and email: cschighways@hertfordshire.gov.uk

Dear Sirs,

Submission of a plan pursuant to Paragraph 2(2) of Schedule 4 to the New Roads and Streetworks Act 1991**Proposed alterations to existing Cornerstone site: number CTIL_11493523 at St Michaels Road, Hitchin, Hertfordshire, SG4 0QX (the "Site")**

As you may be aware Cornerstone manages sites on behalf of VMO2 (formerly Telefonica). We act as agent on behalf of both Cornerstone and VMO2.

The Site forms part of an electronic communications network and, as an operator, VMO2 has the right under the Electronic Communications Code to carry out works in connection with the installation, alteration and upgrade of apparatus on any publicly maintainable highway.

VMO2 has reviewed its network requirements and identified that the following works (the "Works") are needed at the Site (as shown in further detail on the enclosed drawings):

- The proposed installation of 1no. 300mm dish on a new offset support bracket on the existing mast. Proposed link equipment to be installed within an existing equipment cabinet and all ancillary development thereto

Please confirm:

(a) That North Hertfordshire Council is the appropriate authority for the service of notices;

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Second Floor, Unit C
Northampton Road
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Registered address: 3125 Century Way, Thorpe Park, Leeds, LS15 8ZB

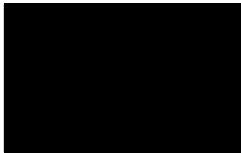
(b) that you approve the proposed Works (subject to planning), including from a traffic flow, safety and visibility perspective; and

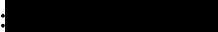
(c) whether the subject highway is designated as traffic sensitive or a protected street, or has any other restrictions which may delay or interfere with our proposals.

If no response is received within 14 days of the date of this letter, we will work on the basis that there are no issues to be addressed and that there is a general acceptance of these Works and a right to proceed.

Please let me know if you have any queries about the Works.

Yours faithfully,



Beau Coffey
Apprentice Acquisition Surveyor
Clarke Telecom Limited
Email: Beau.coffey@Clarke-Telecom.com
Tel: 
For and on behalf of Cornerstone

Enc: Drawings

Head Office
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