

From: Lin Balmforth [REDACTED]
Sent: 11 May 2026 13:22
To: Planning Control <planning.control@north-herts.gov.uk>
Subject: Re: Invalid Notification for Application No 26/01111/LBC

Dear Kerry,

Thank you for your email of 8th May. I confirm that I agree with your description of works as follows:

"Replacement of 3no. ground floor windows (2no. Northeast Elevation and 1no. Southeast Elevation) with timber windows incorporating a 10.15mm vacuum glazing system and black monkey tail ironmongery. Installation of a Mechanical Heat Recovery Unit (MHRU) incorporating an external vent on Southeast Elevation."

Regarding your comment on the Location Plan, I have attached a revised plan showing the road names as requested. Is this attachment sufficient or do you require me to amend my application and re-submit it?

Regarding your comments on the windows, I have requested the drawings from Schnauber and will forward them together with photographs of the existing windows and a revised elevation plan showing the window framing (to scale) as soon as I receive them.

Best wishes,

Lin Balmforth

On Fri, 8 May 2026, at 3:44 PM, planning.control@north-herts.gov.uk wrote:

Please see letter attached

Development Control

North Herts Council