

**Correspondence address:**

PO Box 10613, Nottingham, NG6 6DW

**Telephone:** 01462 474000**Application for a Non-Material Amendment Following a Grant of Planning Permission****Town and Country Planning Act 1990 (as amended)****Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**Site Location**

**Disclaimer:** We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

**Description of site location must be completed if postcode is not known:**

Easting (x)  Northing (y)

Description

## Applicant Details

### Name/Company

Title

Mrs

First name

April

Surname

Heath

Company Name

Letchworth Garden City Heritage Foundation

### Address

Address line 1

One Garden City

Address line 2

Broadway

Address line 3

Town/City

Letchworth Garden City

County

Hertfordshire

Country

England

Postcode

SG6 3BF

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

### Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

Fax number

Email address

## Agent Details

Name/Company

Title

First name

Surname

Company Name

## Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

# Contact Details

Primary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Secondary number

\*\*\*\*\* REDACTED \*\*\*\*\*

Fax number

Email address

\*\*\*\*\* REDACTED \*\*\*\*\*

## Eligibility

Does the applicant have an interest in the part of the land to which this amendment relates?

- ☒ Yes
- ☐ No

If the applicant is not the sole owner, has notification under Article 10 of the Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) been given?

- ☐ Yes
- ☐ No
- ☒ Not applicable

## Description of Your Proposal

Please provide the description of the approved development as shown on the decision letter

Removal of the existing shopfront and replacement with new aluminium framed shopfront; polyester powder coated RAL 7016 Anthracite Grey. Toughened glazed shopfront, clear, internally beaded. No obscure film or coloured glass. New aluminium framed door; polyester powder coated RAL 7016 Anthracite Grey. Toughened glass, clear, internally beaded. Clear opening width 1000mm. Removal of the last section of shopfront glazing infill and replacement with a blockwork cavity wall, rendered externally.

Reference number

24/01288/FP

Date of decision

01/08/2024

What was the original application type?

Full planning permission

For the purpose of calculating fees, which of the following best describes the original development type?

- ☐ **Householder development:** Development to an existing dwelling-house or development within its curtilage
- ☒ **Other:** Anything not covered by the above category

## Non Material Amendment(s) Sought

## Non-material Amendment(s) Sought

Please describe the non-material amendment(s) you are seeking to make

On the approved planning application, each section of shopfront had three mullions and three transoms. This created three vertical splits between glazing on each shopfront section. The non-material amendment is to alter this to two mullions and two transoms which creates two vertical splits between glazing on each shopfront section.

Please state why you wish to make this amendment

The contractor built, supplied and installed the shopfront to the wrong design. Letchworth Garden City Heritage Foundation (the 'client') are happy to retain the installed shopfront as the change between the approved planning application design and non-material amendment As-built design is minor.

Are you intending to substitute amended plans or drawings?

- ☒ Yes  
☐ No

If yes, please complete the following details

Old plan/drawing numbers

AL-02

New plan/drawing numbers

AL-04

## Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☒ Yes  
☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent  
☐ The applicant  
☐ Other person

## Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes  
☒ No

## Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

## Declaration

I/We hereby apply for Non-Material Amendment as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Ben Younger

Date

19/08/2024